

Cabinet Agenda



**5.00 pm Tuesday, 4 February 2020
Committee Room No. 2, Town Hall,
Darlington.**

Members and Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting.
2. Declarations of Interest.
3. To hear relevant representation (from Members and the General Public) on items on this Cabinet agenda.
4. To approve the Minutes of the meeting of Cabinet held on Tuesday, 7 January 2020 (Pages 1 - 8)
5. Matters Referred to Cabinet –
There are no matters referred back for reconsideration to this meeting
6. Issues Arising from Scrutiny Committee –
There are no issues referred back from the Scrutiny Committees to this Meeting, other than where they have been specifically consulted on an issue and their comments are included in the contents of the relevant report on this agenda
7. Key Decisions:-
 - (a) Schools Admissions 2021/22 –
Report of the Director of Children and Adults Services.
(Pages 9 - 30)
 - (b) Darlington Station Improvements and Growth Zone –
Report of the Director of Economic Growth and Neighbourhood Services.
(Pages 31 - 60)
8. Calendar of Council and Committee Meetings 2020/21 –
Report of the Managing Director.
(Pages 61 - 64)

9. Town Funds –
Report of the Managing Director.
(Pages 65 - 98)
10. Project Position Statement and Capital Programme Monitoring - Quarter 3
2019/20 –
Report of the Director of Economic Growth and Neighbourhood Services and the
Managing Director.
(Pages 99 - 118)
11. Revenue Budget Monitoring 2019/20 - Quarter 3 –
Report of the Managing Director.
(Pages 119 - 136)
12. Membership Changes - To consider any Membership Changes to Other Bodies to
which Cabinet appoints.
13. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this
Committee are of an urgent nature and can be discussed at this meeting.
14. Questions.

EXCLUSION OF THE PUBLIC AND PRESS

15. To consider the exclusion of the Public and Press :- –
RESOLVED - That, pursuant to Sections 100A(4) and (5) of the Local
Government Act 1972, the public be excluded from the meeting during the
consideration of any Part III items on the grounds that they involve the likely
disclosure of exempt information as defined in exclusion paragraph 3 of Part I of
Schedule 12A of the Act.



Luke Swinhoe
Assistant Director Law and Governance

Monday, 27 January 2020

Town Hall
Darlington.

Membership

Councillors Crudass, Dulston, Johnson, Marshall, Mills, Mrs H Scott and Tostevin

If you need this information in a different language or format or you have any other queries on this agenda please contact Lynne Wood, Elections Manager, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays (e-mail Lynne.Wood@darlington.gov.uk or telephone 01325 405803).

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**DECISIONS SHOULD NOT BE IMPLEMENTED BEFORE
MONDAY 20 JANUARY 2020**

CABINET

Tuesday, 7 January 2020

PRESENT – Councillors Mrs H Scott (Chair), Crudass, Dulston, Johnson, Marshall, Mills and Tostevin

INVITEES – Councillors Curry, Harker, K Nicholson and Snedker

ALSO IN ATTENDANCE – Councillors Mrs Culley, Donoghue, Durham, B Jones and Keir

C89 DECLARATIONS OF INTEREST.

There were no declarations of interest reported at the meeting.

C90 TO HEAR RELEVANT REPRESENTATION (FROM MEMBERS AND THE GENERAL PUBLIC) ON ITEMS ON THIS CABINET AGENDA.

In respect of Minutes C94(6) and C95 below, representations were made by members of the public in attendance at the meeting.

C91 TO APPROVE THE MINUTES OF THE MEETING OF THIS CABINET HELD ON TUESDAY, 3 DECEMBER 2019.

Submitted - The Minutes (previously circulated) of the meeting of this Cabinet held on 3 December 2019.

RESOLVED - That the Minutes be confirmed as correct record.

REASON - They represent an accurate record of the meeting.

C92 MATTERS REFERRED TO CABINET

There were no matters referred back for re-consideration to this meeting.

C93 ISSUES ARISING FROM SCRUTINY COMMITTEE

There were no issues arising from Scrutiny considered at this meeting.

C94 KEY DECISIONS:-

(1) MEDIUM TERM FINANCIAL PLAN

The Leader introduced the report of the Chief Officers Executive (previously circulated) requesting that consideration be given to the Medium Term Financial Plan (MTFP) for 2020/21 to 2023/24 (also previously circulated) for consultation including

setting a budget and council tax increase for 2020/21.

The submitted report stated that over the last decade, the Council had faced significant challenges following the economic downturn and reduction in public sector spending; to date the Council had been successful in responding to those challenges but there were still financial pressures to be faced, particularly in respect of a growing elderly population and pressure in the children's social care sector; at the time of writing the report, the Local Government Finance Settlement (LGFS) had not been announced and that, as a result, a number of assumptions in regard to funding had been made; and that any changes to funding levels following the announcement would be reported to Cabinet in February.

It was reported that the Council undertook a significant consultation exercise in 2016, following an in-depth and detailed review of all services which resulted in the agreement of a Core Offer budget which allowed for a small futures fund allocated to discretionary services; in subsequent MTFP's the Council had agreed to use unallocated balances of £4.7m to invest in five areas which held great value to the community; although the Core Offer remained challenging, an additional £1.8m had been allocated to bolster the Futures Fund themes whilst retaining usable balances of £4.3m; and that the Council's financial position was robust with a four year balanced MTFP and funds available for investment which would be delegated to Cabinet.

Details of the projected expenditure and income, budget pressures and savings, schedule of fees and charges, assumptions used to prepare estimates, projected Revenue Outturn 2019/20 and assessment of risk balances, were also appended to the submitted report.

RESOLVED - That the Revenue Medium Term Financial Plan (MTFP), as set out in Appendix 7 of the submitted report, be approved for consultation, including:-

- (a) a Council tax increase of two per cent plus the two per cent adult social care precept to fund social care for 2020/21;
- (b) the Schedule of Charges, as set out in Appendix 3 of the submitted report; and
- (c) the Futures Fund investment of £1.8m, as set out in paragraph 60 of the submitted report.

REASONS - (a) The Council must set a budget for the next financial year.

(b) To enable the Council to continue to plan services and finances over the medium term.

(c) To ensure decisions can be made in a timely manner.

(2) DARLINGTON CAPITAL STRATEGY

The Leader introduced the report of the Chief Officers Executive (previously circulated) requesting that consideration be given to the Council's proposed Capital Strategy for 2020/21 (also previously circulated), incorporating the capital programme

priorities for approval.

The submitted report stated that the revised Prudential Code and Capital Finance in Local Authorities 2017 required every Council to publish a Capital Strategy and to review it on an annual basis; Council published its first strategy in 2019/20; and that this year the Capital Programme (also previously circulated) had been added for approval.

It was reported that the Strategy provided an overview of how capital expenditure and financing plans were decided upon; provided the framework for the development, management and monitoring of the council capital investment plans; focused on core principles that underpinned the Council's four-year capital programme and governance framework which was in place; and stated that the Strategy maintained a strong and current link to the Council's priorities and its key strategy documents such as the Treasury Management Strategy, Medium Term Financial Plan and Council Plan.

RESOLVED – (a) That the Capital Strategy for 2020/21 to 2023/24, as detailed at Appendix 1 to the submitted report, be approved, for consultation.

(b) That the Capital Programme, as detailed at Appendix 2 to the submitted report, be approved, for consultation.

REASONS - (a) To ensure the Council adopts the Prudential Code for Capital Finance 2017.

(b) To enable the Council to invest in its assets.

(c) The Strategy is approved by Council.

**(3) HOUSING REVENUE ACCOUNT - MEDIUM TERM FINANCIAL PLAN (MTFP)
2020/21 TO 2023/24**

The Cabinet Member with the Health and Housing Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) requesting that consideration be given to the proposals for the revenue budget, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2020/21, in the context of the HRA Medium Term Financial Plan (MTFP) to 2023/24 and the 30-year Business Plan.

The submitted report stated that the key decision to be made regarding the HRA was the balance between rent and service charge levels and investment in housing stock; it was the first time since 2016/17, that Local Authorities had the discretion to inflate rents by the Consumer Prices Index (CPI) plus one percent, following four years of compulsory reductions; 68 per cent of tenants would have their rent and services charges covered by benefit payments; the Council's rent and service charges tended to be much lower than other Social Landlords operating in Darlington; as Central Government had lifted the borrowing cap on the HRA, the Council could now borrow £9m to fund the housing capital programme, which could be supplemented with Homes England grant; and that the Council intended to build 100 affordable homes per annum for the next 10 years.

Particular references were made at the meeting as to how the properties were selected for works, such as replacement of doors and windows, and on the viability of building new properties when those properties could be purchased through the 'Right to Buy Scheme'. The Cabinet Member with the Health and Housing Portfolio, Director of Economic Growth and Neighbourhood Services and Managing Director responded thereon.

RESOLVED - That the following recommendations be agreed for wider consultation, namely:-

- (a) an average weekly rent increase of 2.7 per cent for 2020/21 be implemented giving an average social rent of £71.30 and affordable rent of £82.55;
- (b) garage rents and service charges be increased, as shown in Table 3 of the submitted report;
- (c) the budget, at Appendix 1 of the submitted report, be approved;
- (d) the Housing Business Plan, at Appendix 2 of the submitted report, be agreed.
- (e) that the Director of Economic Growth and Neighbourhood Services be given delegated powers to proceed with new build schemes for affordable rent using the funding, as identified at paragraph 16 of the submitted report; and
- (f) that the Director of Economic Growth and Neighbourhood Services be given delegated powers to acquire dwellings in the private sector as opportunities arise, particularly as part of regeneration initiatives as discussed at paragraph 17 of the submitted report.

REASON - To enable the Council to deliver an appropriate level of service to tenants to meet housing need and to support the economic growth of the Borough through housing development.

(4) THE COUNCIL PLAN 2020/23

The Leader introduced the report of the Chief Officers Executive (previously circulated) requesting that consideration be given the Council Plan 2020-23 (also previously circulated) for consultation.

The submitted report stated that it was good practice for a Council to have a plan setting out its vision and priorities; the Council Plan replaced the Corporate Plan; and that the Plan continued to support the key aims of the Community Strategy 'One Darlington Perfectly Place'.

RESOLVED - (a) That the Council Plan, attached at Appendix 1 to the submitted report, be approved, for consultation.

(b) That feedback from the consultation, be considered by Cabinet at its meeting in March.

REASON - In order to approve a plan for consultation.

(5) CAPITAL WORKS REQUIRED AT CROWN STREET LIBRARY

The Cabinet Member with the Local Services Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) seeking approval for Members to release the capital allocation included in the Capital Plan 2020/21 to 2023/24 for the refurbishment of the Crown Street Library and requesting that consideration be given to the proposal to increase revenue for the Library Service, subject to the outcome of the Medium Term Financial Plan (MTFP).

The submitted report stated that there had been a significant amount of consultation and a number of reports presented to Cabinet in recent years with regard to the Crown Street Library and the wider Library Service; outlined the proposals to refurbish the Crown Street Library; the timescale for the project; and the financial and HR implications.

RESOLVED - (a) That, subject to Council confirming the allocation of £2.9m for the refurbishment of the Crown Street Library in the Capital Plan 2020/21 to 2023/24, those funds be released.

(b) That the procurement be designated as strategic and delegated to the Council Procurement Board, chaired by the Managing Director, with updates on contract awards reported to Members in the Procurement Annual Plan Report.

REASON - To enable the refurbishment and restoration of the Crown Street Library.

(6) DARLINGTON RAIL HERITAGE QUARTER

The Cabinet Member with Local Services Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) presenting to Members the Master Plan (also previously circulated) and proposals for Darlington Rail Heritage Quarter and requesting that consideration be given to progressing further development work to finalise the scheme in the next twelve months.

The submitted report stated that over the past year, officers had been working closely with colleagues in the Combined Authority to develop a Master Plan for the Head of Steam site, which currently had a working title of 'Darlington Rail Heritage Quarter' (DRHQ); the site was part of the wider Stockton and Darlington Rail Heritage programme and part of the Heritage Action Zone; the intention of the Master Plan was to develop DRHQ into an international visitor attraction and museum before 2025 to enable Darlington to be a central part of the Bicentenary celebrations of the Stockton and Darlington Railway; the key elements of the Master Plan would be phased and delivered prior to 2025; and that working closely with partners and key stakeholders, the Master Plan would be refined over the next twelve months.

Representations were made at the meeting, by representatives of the Darlington Railway Preservation Society (DRPS) and Friends of Darlington Railway Museum, in

respect of the proposals.

The representatives from DRPS stated that although they were broadly in support of the proposals they had concerns in respect of the timescales involved in relocating to an alternative property; stated that the goods shed had been in a poor state of repair for many years; no alternative property/site had been identified; raised concerns that there would not be a place for them to come back to following the redevelopment work; and the plans for the current railway line on the site. The Chair of the Friends of Darlington Railway Museum welcomed the proposals and ambition for the site, and stated that the Friends wanted to see the museum grow; highlighted the importance of connectivity to other museums such as Locomotion in Shildon and the National Railway Museum in York; the need for signposting from the town centre and the Crown Street Library to the Railway Museum; and highlighted a number of reservations in respect of the financial sustainability of the site. The Leader and the Director of Economic Growth and Neighbourhood Services responded thereon.

RESOLVED - (a) That the £20million allocation from the Tees Valley Combined Authority, be released, subject to the final business case being approved by the Tees Valley Combined Authority (TVCA)

(b) That a funding agreement for the TVCA funding, be entered into under the current delegated approval to the Assistant Director Resources in the Scheme of Delegation.

(c) That the phased approach to delivery, as detailed in the submitted report, be approved, and changes to the approach be delegated to the Director of Economic Growth and Neighbourhood Services who will liaise as necessary with the Portfolio Holder.

(d) That the Director of Economic Growth and Neighbourhood Services be given delegated authority to negotiate and agree terms for the acquisition of the properties, as mentioned in the submitted report, and, if required, additional properties with an individual value of up to £1m with terms being reported to future Cabinet meetings on the Schedule of Transactions.

(e) That the Assistant Director Law and Governance be authorised to document the acquisition of properties accordingly.

(f) That the procurement be approved as strategic with the procurement route being delegated to the Council Procurement Board chaired by the Managing Director, and further updates returned to Members in the Procurement Annual Plan report.

(g) That officers work with representatives of the Darlington Railway Preservation Society (DRPS) to relocate to a suitable location to enable the priority works to the Goods Shed to be carried out with a view to returning to DRHQ once the whole site was refurbished.

(h) That once reopened, entry to the Museum be free with a paid for immersive experience.

REASONS - (a) To enable Darlington Rail Heritage Quarter to move forward and be

further developed with future reports coming to Cabinet.

(b) To carry out essential works to the Goods Shed as a priority to secure the stability and arrest the decline of the building.

(7) PERMIT SYSTEM TO MANAGE AND COORDINATE ROADWORKS

Pursuant to Minute C97(2), the Cabinet Member with Local Services Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) updating Members on the development of a Permit Scheme to manage and coordinate roadworks.

The submitted report stated that all highway authorities had a duty under the New Roads and Street Works Act 1991 and Traffic Management Act 2004 to effectively coordinate all activities on the highway to ensure safe and expeditious movement of traffic, pedestrians and vulnerable road users; outlined the key features of the permit scheme; stated a fee could be charged to offset the operating costs of the scheme; the Council had worked collaboratively with North East and Tees Valley Authorities to develop a common scheme that would be managed by individual authorities; and outlined the main benefits of the scheme.

Discussion ensued on the enforcement to be undertaken on those companies undertaking the roadworks who did not comply with health and safety procedures.

RESOLVED - (a) That the introduction of the Permit Scheme, as detailed in the submitted report, and the additional resources required to operate the scheme, also as detailed in the submitted report, be approved.

(b) That the schedule of Fees and Charges, as set out in Appendix 1 of the submitted report, be approved.

REASONS - (a) To fulfil duties under the New Roads and Street Works Act 1991(NRSWA) and the Traffic Management Act 2004 (TMA).

(b) Improve the management and coordination of roadworks.

(c) Comply with requests from the Secretary of State to introduce a Permit Scheme.

C95 DARLINGTON CREMATORIUM REFURBISHMENT - UPDATE

The Cabinet Member with Local Services Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) updating Cabinet on the pre-planning consultation for the Crematorium Refurbishment and new Chapel.

The submitted report stated that following consultation, it was proposed to remove the through-road from the Planning Application for the Darlington Crematorium Refurbishment and new Chapel, and the entry and exit to the cemetery would be from Carmel Road North.

A representative from the West Cemetery Action Group, in attendance at the meeting,

stated that the Group were pleased with the proposal to remove the through-road from the planning application and enquired whether the proposal would be considered again by the Council. The Director of Economic Growth and Neighbourhood Services responded thereon.

RESOLVED - That the removal of the through-road from the Planning Application for the Darlington Crematorium Refurbishment and new Chapel, be noted.

REASON - As following further analysis including the comments received, the decision was taken to remove the road to ensure the new chapel and works to the existing cremators could still move forward in a timely manner.

C96 SCHEDULE OF TRANSACTIONS

The Cabinet Member with the Resources Portfolio introduced the report of the Director of Economic Growth and Neighbourhood Services (previously circulated) requesting that consideration be given to the Schedule of Transactions (also previously circulated).

RESOLVED - That the schedule of transactions, as detailed in the submitted report, be approved, and the transactions be completed on the terms and conditions detailed therein.

REASON - Terms negotiated require approval by Cabinet before binding itself contractually to a transaction.

C97 MEMBERSHIP CHANGES - TO CONSIDER ANY MEMBERSHIP CHANGES TO OTHER BODIES TO WHICH CABINET APPOINTS.

There were no membership changes reported at the meeting.

**DECISIONS DATED –
FRIDAY 10 JANUARY 2020**

**CABINET
4 FEBRUARY 2020**

SCHOOLS ADMISSIONS 2021-22

**Responsible Cabinet Member -
Councillor Paul Crudass, Children and Young People Portfolio**

**Responsible Director -
Suzanne Joyner, Director of Children and Adults Services**

SUMMARY REPORT

Purpose of the Report

1. To seek Members' approval for the Local Authority's (LA's) admission arrangements for the 2021/2022 academic year for maintained schools in the Borough.

Summary

2. In line with the School Admissions Code, an Admission Authority is required to annually determine the admission arrangements used to allocate places for schools for which it is the Admission Authority **Appendix A**.
3. Once approved, there is a statutory duty on the LA to forward a Co-ordinated Admission Scheme for both primary and secondary schools for the 2021/2022 academic year **Appendix B** and must inform the Secretary of State by 28 February 2020 of its adoption.

Recommendation

4. It is recommended that :-
 - (a) Members consider and determine Appendix A as Darlington LA's admissions arrangements for community and voluntary controlled schools.
 - (b) Members adopt the Co-ordinated Admission Schemes for applications for the 2021/22 academic year.

Reasons

5. The recommendations are supported by the following reasons :-
 - (a) The LA is under a statutory duty to determine admission arrangements for the primary schools for which it is the admission authority for the academic year 2021/2022.

- (b) If the co-ordinated scheme is not adopted and returned to the DfE by the 28 February 2020 the Secretary of State may impose a scheme on the LA.

Suzanne Joyner
Director of Children and Adults Services

Background Papers

School Admissions Code - Issued December 2014

Melanie Dickinson: extension 5908

S17 Crime and Disorder	Not relevant to this report.
Health and Well Being	Offering a school place to meet parental preference and close to a child's address enhances safeguarding and provides security for the child.
Carbon Impact and Climate Change	Not relevant to this report.
Diversity	There are a range of schools in Darlington with Governance ranging from Community Schools to Voluntary Aided, Foundation and an Academy. Parents have a wide choice of schools to match the diverse needs of a pluralistic community.
Wards Affected	The admissions criteria affects children living in all wards across Darlington.
Groups Affected	Parents, Pupils, Schools, Neighbouring Authorities, other Admission Authorities.
Budget and Policy Framework	There are no budget implications. This paper proposes an admissions policy to be adopted for the 2021/22 academic year.
Key Decision	This is a key decision as it affects more than one ward in Darlington.
Urgent Decision	For the purposes of call in this matter does not represent an urgent decision.
One Darlington: Perfectly Placed	Provision of an Admissions Policy ensures sufficient places are available in each community so that children can attend a school of their choice.
Efficiency	The Admissions Policy and management of school places ensure that the LA complies with statutory guidance on Surplus Places. This enables parents to have a choice in a school place but ensures resources are not wasted and school budgets are not overcommitted.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Information and Analysis

6. The LA acts as a 'clearing house' for all applications for a place at a school in Darlington at the normal point of entry (September). This is part of a co-ordinated scheme where the LA is the admissions authority for community and voluntary controlled schools and acts on behalf of the admission authority of voluntary aided schools, foundation and academy schools in the Borough. Co-ordination also includes the offering of places to children who are resident in Darlington but have stated a preference for a school in another LA area.
7. The LA acting in its capacity as an admission authority will make a single offer of a school place each academic year, to parents who have expressed a preference for their child to be admitted to a maintained school within Darlington. Although all applications will be considered on an equal weighting basis, should a child be eligible for a place at more than one school, parents are requested to rank their order of preference on the 'Primary/Secondary School Application Form 2021/22' in order that only one offer will be made. The relevant admissions oversubscription criteria will be applied to all schools that are oversubscribed.
8. The equal preference system operates to give parents choice in their selection of schools, allocating their highest ranked preference wherever possible.
9. Full details of the admission arrangements for maintained schools are provided in Appendix A.
10. Where a child has undergone statutory assessment and an Education, Health and Care Plan (EHCP) has been issued, the plan will name the school the child should attend. All schools are obliged to admit the child in accordance with the plan.

Legal Implications

11. The LA would be in breach of its statutory duty if it did not co-ordinate the application process for all schools within its authority in accordance with the School Admissions Code, issued in December 2014.

Consultation

12. The LA is required to consult on its admission arrangements at least once every 7 years. Consultation must take place between 1 October and 31 January of the school year before the arrangements are to take place and must last for a minimum of 6 weeks. This consultation period allows parents, other schools, religious authorities and the local community to raise any concerns about the proposed admission arrangements. In line with the requirements, Darlington LA consulted with the appropriate bodies within the timescales.

Outcome of Consultation

13. To date the LA has not received any comments in respect of the proposed admission arrangements for schools for which it is the maintaining admission authority. The closing date for responses is 31 January 2020.

APPENDIX A**DARLINGTON COMMUNITY SCHOOL ADMISSIONS POLICY****Admission at the Normal Point of Entry**

Darlington Borough Council, as the Admissions Authority for the 3 community and voluntary controlled schools will consider all preferences for the schools, against the relevant oversubscription criteria as set out below. In determining admissions, priority will be given to those applications where the Primary School Application (PSA) is received by the published deadline. Applications received after the deadline ('late' applications) will then be considered.

School	Age Range	Admission Number
Harrowgate Hill Primary	4-11	90
Red Hall Primary	4-11	30
Whinfield Primary	4-11	60

Admissions Oversubscription Criteria

If there are more applications than the number of places available in a particular school, then the school is deemed to be oversubscribed. When stating a preference parents are entitled to state a reason for doing so. However, the only criteria used to allocate places are those detailed below.

After the admission of children with special educational needs where a school is named on the EHCP, and where the number of applicants is greater than the published admission number, applications will be considered against the criteria set out below, in the following order:

Looked After & Previously Looked After Children

(see definition).

State Care outside of England

Children who appear to Darlington LA to have been in state care outside of England and ceased to be in state care as a result of being adopted (see further explanation).

Medical Reasons

Children with very exceptional medical factors directly related to the school placement. Applications under this criterion should be supported by written evidence from a professional practitioner (see further explanation).

Family Links

Children who have a brother or sister already attending the school and who are expected to be on the roll at the time of admission (see definition).

Rural

Children living within the Rural Wards of the Borough of Darlington who have been unsuccessful in obtaining a place at one of their preferred schools AND for whom the nearest alternative school would otherwise be more than two miles from their home will be given priority over other children for places at certain schools (see "Rural Wards" explanation).

Distance

(Rural Wards of Darlington Borough Council) - Children who live nearest the preferred school measured from the front door of the home address (including flats) to the main school gate, via the shortest route which is paved/tarmaced*. This will be based on the home address of the child. To remain consistent the LA uses a Geographical Information System to measure all distances.

Distance (Urban Wards of Darlington Borough Council) - Children who live nearest the preferred school measured from the front door of the home address (including flats) to the main school gate, by the shortest walking route. This will be based on the home address of the child. To remain consistent the LA uses a Geographical Information System to measure all distances. The LA's priority when measuring a route is to identify the shortest route judged to be safe (safe is lit at regular intervals, paved/tarmaced). The LA accepts there may be exceptions and will treat each case on its merits.

*In the rural wards, the Council is aware that the shortest route may not be a safe route to walk. Therefore, if a child living in a rural ward, is successful in gaining a place at a school; where the route taken when measured by the LA, is paved/tarmaced but not also lit at regular intervals, then the LA will provide assistance with transport, even if it is less than the statutory duty for a child of the appropriate age.

A copy of the map is available in the Guide for Parents and on the Council's website.

Definitions/Explanations

Looked after children

- (a) A **looked after child** is a child who is (a) in the care of a LA or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989):
- (b) An **adoption order** is an order under section 46 of the Adoption and Children Act 2002.
- (c) A **child arrangement order** is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.
- (d) A **special guardianship order** is an order appointing one or more individuals to be a child's special guardian or guardians.

State Care Outside of England

Children who have been looked after outside of England by a public authority, a religious organisation or another provider of care whose sole purpose is to benefit society. The care may have been provided in orphanages or other settings.

Medical Criterion

If they state a preference for any of the 3 maintained schools and indicate their reason for doing so is 'medical', then they are required to send a supporting letter from a professional practitioner. The supporting evidence should set out the particular reasons why the school in question is the most suitable school and the difficulties it would cause if a child had to travel to another school. Permission from parents must be given to share this information.

Family Links

Children have a family link if:

- (a) They are half or full brother or sister;
- (b) They are adoptive brother or sister;
- (c) They are a foster brother or sister;
- (d) Their parents are married/co-habiting and children live together in the same household;
- (e) They are children of the same household (e.g. parents have special guardianship/child arrangement order).

Home Address

The home address is used for applying the admissions criteria. This means that when a parent states their school preferences they must give the home address of the child at the time of application, where they mainly reside Monday to Friday. They must not give the address of childminders or other family members who may share in the care of their child. For parents who may have more than one property, reference should only be made to the property in which they and the child(ren) mainly reside.

If the main address has changed temporarily, for example where a parent resides with extended family during a period of sickness or takes up temporary accommodation due to building works/renovation, then the home address remains that at which the parent was resident before the period of temporary residence began. However, if they have sold their property (exchanged contracts) and have moved into temporary accommodation, they will be required to provide evidence of their situation and a decision will be made based upon the evidence provided. Where there are shared care arrangements, the home address will be where the child lives for the majority of the week Monday to Friday or where a court has determined their home address should be.

Tie-Break

In the event of a tie-break in any criteria, distance will be the deciding factor. The LA will carry out a thorough investigation, which may involve an Officer walking the route using a *pedometer* as distance will be the deciding factor.

Multiple Births

For multiple births where only 1 place remains, infant classes will be allowed to exceed the statutory limit where the 31st child is a twin or from multiple births. The 'excepted' pupil will be allowed for the time in Key Stage 1 or until the class numbers fall back to current class size limit.

Consideration of late applications

If parents believe that there are exceptional/individual circumstances which prevented submission of an application form by the stated deadline, e.g. families

who have moved into the area after the closing date or if they are a single parent and have been ill for some time or have been dealing with the death of a close relative, then they must provide clear evidence for the LA.

The LA will then consider each application on an individual basis subject to verification. If the LA decides that the reason given is unacceptable then the application will be considered after the applications received by the deadline and the decision of the LA will be final. These applications will be considered up to and including the stated deadline in January in the Guide for Parents. Further applications received after the January date will only be considered once the process for allocating places has been applied to those applications received by the deadline.

Offer Day

Darlington LA will inform parents of the offer of a school place on 16 April of the year of entry (or the next working day to this date).

Appeals Process

Darlington LA will issue appeal papers if requested to a parent who has been unsuccessful in their application to gain a place at their preferred school(s) as stated on their form, for their child(ren).

Waiting Lists

Darlington LA as the Admission Authority for Community and Voluntary Controlled schools will maintain a waiting list at all times. A child's position on a waiting list(s) will be determined by the oversubscription criteria. If a parent wishes for their child's name to be added to a waiting list for any school that they stated a preference, then they must complete the 'options' form attached to the refusal/offer letter issued in April of the relevant year of entry.

The LA holds waiting lists only for schools within Darlington Borough and names can be added to a waiting list at any time. When pupil numbers fall below the published admission number, children will be admitted from the waiting list in accordance with the oversubscription criteria. The LA does not take into account the length of time a child's name has been on the waiting list, nor whether the application was received by the closing date or thereafter.

Vacancies often arise at short notice and those on the waiting list should be prepared to accept a place as soon as it occurs. Places will not be held for later consideration. After the point of entry in September, normal transfers/in-year admission arrangements will operate.

Admission of Children outside of their normal age group and deferred entry

If a parent seeks a place in a year group outside of their normal age group, they should complete an application form and attach a covering letter along with an accompanying documentation that details the circumstances behind their request, for example if their child has missed a significant amount of time due to ill health or they believe their child to be gifted and talented. This should be forwarded to the School Admissions Manager, Children, Families & Learning, Town Hall, Darlington, DL1 5QT who will then contact the Head Teacher of the school/s concerned and ask for their views. Once a decision has been made the LA will write to the parent(s) informing them of the decision and setting out reasons for such.

Parents of summer born children can also make a request to apply for their child to start school in the next academic year after they reach five and should follow the same process but should start the process in the September of the year prior to the year of entry.

Admission of children below compulsory school age

Schools within Darlington LA have a single point of entry in September each year for pupils starting school in Reception. However, children may attend part-time or parents can defer the date their child is admitted until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the academic year of entry.

In-Year Applications Forms

Families who move into the area who require a place(s) at a Darlington school must contact the Schools Admissions Section at the Town Hall. Parents will be sent an In-year Application Form (IYAF) and directed to the Council's website for a copy of the Guide for Parents. Should a place be available at a school requested by a parent, a meeting with the Head Teacher must take place before a start date is agreed. The Schools Admissions Section, in agreement with the parents and Head Teacher of the school, will arrange this meeting. Should, however, a parent request a place at a school that has no places available, then they will be informed about the appeals process and the availability of alternative school places.

DARLINGTON LOCAL AUTHORITY

CO-ORDINATED ADMISSIONS SCHEME FOR
SCHOOLS IN DARLINGTON 2021-2022

Introduction

1. This scheme is made by Darlington LA under The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 and The School Information (England) Regulations 2008 and applies to all schools in the Darlington area.
2. The co-ordinated scheme is for the academic year 2021/2022 and shall apply to every school in Darlington LA area (except Beaumont Hill Special School and Marchbank Free School) and will take effect from September 2021.
3. The scheme is determined in accordance with the provisions set out in Schedule 1 and processed in accordance with the timetable set out in Schedule 2.

Interpretation

In this scheme -

“the LA” means Darlington Borough Council acting in their capacity as a local authority;

“the LA area” means the area in respect of which the LA are the local authority;

“primary education” has the same meaning as in section 2(1) of the Education Act 1996;

“primary school” has the same meaning as in section 5(1) of the Education Act 1996;

“secondary education” has the same meaning as in section 2(2) of the Education Act 1996;

“secondary school” has the same meaning as in section 5(2) of the Education Act 1996;

“school” means a community, foundation or voluntary school (but not a special school) which is maintained by the LA;

“academy school” as defined in Section 1 of the Academies Act 2010;

“free school” as defined in Section 1 of the Academies Act 2010;

“admission authority” has the meaning as in section 88(1)(4) of the SSFA 1998 and in relation to a community or voluntary controlled school means the LA and,

in relation to a Foundation, Academy, Free School or VA school means the governing body of that school;

“the specified year” means the school year beginning at or about the beginning of September 2021;

“admission arrangements” means the arrangements for a particular school or schools which govern the procedures and decision making for the purposes of admitting pupils to the school;

“in-year admission” means any application received for a school place other than at the normal point of entry for primary, junior or secondary education that is received after 1 September 2021;

“eligible for a place” means that a child has been placed on a school’s ranked list at such a point which falls within the school’s published admission number;

“nearest appropriate school” is defined as a school closest to the home address that has places available”;

Throughout the scheme those with parental responsibility will be referred to as ‘parent’.

SCHEDULE 1

PART I - THE SCHEME

1. There will be 2 standard application forms supplied by the Local Authority (LA) for parents living in the Darlington area who wish to express a preference(s) for a school in the LA area or to a school(s) in another LA area at the normal point of entry. The forms will be known locally as the Secondary School Admission Form (SSA) and the Primary School Admission Form (PSA). For any family wishing to make an application in-year, they will be requested to complete a standard In-Year Admission Form (IYAF).
2. The SSA will be used for the purpose of admitting pupils into the first year of secondary education in the specified year.
3. The PSA will be used for the purpose of admitting pupils into the first year of primary education in the specified year.
4. The IYAF will be used for the purpose of admitting pupils into any year group of statutory education in the specified year after September of the normal year of entry.
5. The forms must be used as a means of expressing one or more preferences for the purposes of section 86 of the School Standards and Framework Act 1998, by parents resident in the LA area wishing to express a preference for their child(ren):
 - (a) to be admitted to a maintained school, VA or Academy school within the LA area;
 - (b) to be admitted to a school located in another LA's area (including VA, Foundation schools, Free Schools and Academies).
6. The forms will invite parents to express up to three preferences (five for primary at the normal point of entry) and give their reasons for each preference by completing the form and explain that the parent will receive no more than one offer of a school place and that:
 - (a) all preferences expressed will be considered on an equal weighting basis but where a child is eligible for more than one place it will be the highest ranked school for which they are eligible that they will be offered by the LA as the admissions authority, or on behalf of another LA; admission authority of a VA, Foundation, Free or Academy School;
 - (b) if a place cannot be offered at a preferred school, then the parent will be offered a place at the nearest alternative school that has places available.
 - (c) at the normal point specify the closing date and where it must be returned, in accordance with paragraph 12.

7. The LA will make appropriate arrangements to ensure that all reasonable steps are taken to provide a SSA/PSA to every child living in the Darlington area who is due to transfer to secondary/primary education in September 2021 and the SSA/PSA is accompanied by a written explanation of the co-ordinated admissions scheme.
8. The LA will ensure that a supplementary form will be available for parents to complete who express a preference for a faith school.
9. All preferences expressed on the forms are valid applications. The governing body of a faith school can require parents who wish to nominate, or have nominated, their school on the SSA/PSA, to provide additional information on a supplementary form only where the additional information is required for the governing body to apply their oversubscription criteria to the application. Where a supplementary form is required it must be returned to the LA, along with the SSA/PSA.
10. Where a school receives an application form in error it should inform the maintaining LA, whether the parent lives in that area or not, so that the home LA can ensure that a form is received with preferences and ranking.
11. Where a school receives a supplementary form from a Darlington resident it will not be regarded as a valid application unless the parent has also completed the appropriate form and the school is nominated on it. Where supplementary forms are received directly by a faith school, the school must inform the LA immediately, so it can verify whether the appropriate form has been received from the parent and, if not, contact the parent and ask them to complete a form. Under the requirements of the scheme, parents will not be under any obligation to complete an individual school's supplementary form where this is not strictly required for the governing body to apply their oversubscription criteria.

Processing of SSA/PSAs

12. The closing date for secondary applications is 31 October 2020 and for junior & primary applications 15 January 2021. Completed SSA/PSAs are to be returned to the LA.
13. SSAs received after the closing date but before 6 November 2020 will be considered by the LA if there are exceptional/individual circumstances which prevented the submission of the SSA by the stated deadline. The same will apply for PSAs but consideration will be given up to and including 22 January 2021. Consideration will be given to families who have moved into the area, single parents who have been ill for some time or for parents who have been dealing with the death of a close relative. All must provide clear evidence for an admission authority to make a decision to accept their application. All SSA/PSAs will be considered on an individual basis, if the reason given is unacceptable then the application will be considered after the applications received by the deadline and the decision of the admission authority will be final. This allows for co-ordination between other LAs and admission authorities.

14. For secondary school applications by 20 November 2020 where parents have nominated a school outside the LA area, the LA will notify the relevant authority(s).
15. For primary school applications by 29 January 2021 where parents have nominated a school outside the LA area, the LA will notify the relevant authority(s).
16. For secondary school applications by 30 November 2020 the LA will notify the admission authority for each of the schools of every nomination that has been made for that school, including all relevant details and any supplementary forms received by this date, which schools require in order to apply their oversubscription criteria.
17. For primary school applications by 8 February 2021 the LA will notify the admission authority for each of the schools of every nomination that has been made for that school, including all relevant details and any supplementary forms received by this date, which schools require in order to apply their oversubscription criteria.

Determining offers in response to the SSA/PSA

18. The LA will act as a clearing house for the allocation of places by the relevant admission authorities in response to the SSA/PSAs. The LA will only make any decision with respect to the offer or refusal of a place in response to any preference expressed on the SSA/PSA where it is acting in its separate capacity as an admission authority or an applicant is not eligible for a place at any school that the parent has nominated.
19. By 11 January 2021 schools within Darlington LA will have considered all applications for a secondary place and informed the LA. By 1 February 2021 other LA's and their admissions authority schools will have considered the applications for their schools. They will then provide the LA with a list of those applicants ranked according to the school's oversubscription criteria who may potentially be offered a place at the school up to the PAN. Applicants that are refused also need to be listed in order of oversubscription criteria. The LA will compare the lists from all admission authorities against the schools nominated on the SSA. Where the child is eligible for a place at only one of the nominated schools, that school will be provisionally allocated to the child.
20. By 8 March 2021, admission authority schools within Darlington LA will have considered all applications for a primary place and informed the LA. By 15 March 2021 other LAs and their admission authority schools will have considered the applications for their schools. They will then provide the LA with a list of those applicants ranked according to the school's oversubscription criteria who may potentially be offered a place at the school up to the PAN. Applicants that are refused also need to be listed in order of oversubscription criteria. The LA will compare the lists from all admission authorities against the schools nominated on the PSA. Where a child is eligible for a place at only one of the nominated schools, that school will be provisionally allocated to the child.

21. Where a child is eligible for a place at more than one school, then a place will be provisionally offered at the highest ranked school for which they are eligible.
22. Where a child is not eligible for a place at any of the nominated schools, the child will be provisionally allocated a place at the nearest appropriate school with a vacancy.
23. The LA will consult with all relevant admission authorities until the allocation of places is resolved.
24. By 8 February 2021 the LA will negotiate with other LAs to finalise offer of places and by 15 February 2021 the LA will inform its secondary schools of the pupils to be offered places at their schools.
25. By 19 March 2021 the LA will negotiate with other LAs to finalise offer of places and by 6 April 2021 the LA will inform its primary schools of the pupils to be offered places at their schools.
26. **On 1 March 2021 for secondary places and on 16 April 2021 for primary places, (or the next working day if the national offer day falls on a weekend or bank holiday)** parents will be notified that they are being offered a place at an allocated school. The letter/email will give the following information:
 - (a) the name of the school at which a place is offered, whether it be an offer by the LA or on behalf of another admission authority;
 - (b) the reasons why the child is not being offered a place at each of the other schools nominated on the SSA/PSA;
 - (c) information about their statutory right of appeal against the decision to refuse places at the other nominated schools;
 - (d) contact details for the school and LA (and those nominated VA or Academy schools where they were not offered a place, so that they can lodge an appeal with the governing body);
 - (e) where a child has been refused a place at a nominated school, an invitation for the child's name to be added to a waiting list. The LA will operate waiting lists until the end of December 2021, to fill places that may become available in the first term of the school year.
 - (f) what to do if the place offered is in another LA;
 - (g) what to do if an offer was not made at the preferred school which was within another LA, who to contact and the timescale in which to do so.
27. Parents will have an initial 14 working days to respond to the offer letter to accept/decline the school place offered. They will then receive a reminder letter and after 21 working days the admission authority will then look to withdraw the offer.

28. Where no SSA/PSA is received before the offer date, and where the LA is aware of the child's details, all reasonable steps will be taken to contact the parent advising them that they need to make an application.
29. If a parent did not initially apply for a school but then wishes to do so, they then must apply. An offer or refusal letter will be sent along with a supplementary form if applicable. Names can be added to a waiting list using the applicable oversubscription criteria.

PART II - LATE APPLICATIONS

- (a) SSAs received after 31 October 2020 (late applications) will be considered only in exceptional circumstances, e.g. families who have moved into the area after the closing date (refer to 13). These late applications will be considered up to and including 6 November 2020.
- (b) PSAs received after 15 January 2021 (late applications) will be considered only in exceptional circumstances, e.g. families who have moved into the area after the closing date (refer to 13). These late applications will be considered up to and including 22 January 2021.
- (c) In any other circumstances SSA/PSAs received after the closing date (late applications) will be held on a waiting list for consideration once the process has been applied to those applications who had submitted forms by the required deadline.

PART III - WAITING LISTS

- (a) A child's position on a waiting list(s) will be determined by the oversubscription criteria for the relevant admission authority. If a parent wishes to add their child's name to a waiting list for a school that they were refused a place at, then they must complete the 'options' form that will be attached to their offer letter or respond online. Admission authorities do not take account of the length of time that a child's name has been on the waiting list when determining any further offers due to a vacancy occurring, nor if the application was received late.
- (b) Vacancies often arise at short notice and those on the waiting list should be prepared to take up a place as soon as it occurs. Places will not be held for later consideration. The LA will maintain waiting lists for schools for Reception and Year 7 pupils only, until the end of December 2021. After 1 September 2021 normal transfer/in-year admission arrangements will operate.
- (c) Consideration of further offers made from waiting lists will commence after the parents have been given 21 days in which to respond (point 27) and thereafter every 3 weeks.

PART III - IN-YEAR ADMISSIONS

Applications received after 1 September 2021 and for places in year groups other than the normal year of entry will be treated as in-year admissions.

Parents who are new to the LA will be directed to the LA who in turn will send out an IYAF for completion with a required response within 7 working days to the LA. Parents will then be contacted again if no IYAF is returned.

Where a parent is wishing to transfer their child to another school in Darlington they can obtain an IYAF from their current school, which will then be forwarded to the LA for processing.

Processing of In-Year Admission Forms

All completed IYAFs are to be returned to the LA.

On receipt of the IYAF the LA will ascertain the availability of places if a stated preference is for a school maintained by another admission authority, in Darlington or in another LA area.

Processing of IYAFS from date of receipt will normally take 7 working days.

Determining offers in response to the IYAF

Where an applicant has been deemed to be 'hard to place' then their request for a school place will be considered under the Fair Access Protocol.

For all other applications the relevant admissions criterion will be applied if there are more applicants than available places.

The LA will act as a clearing house for the allocation of places by the relevant admission authorities in response to the IYAFs. The LA will only make any decision with respect to the offer or refusal of a place in response to any preference expressed on the IYAF where it is acting in its separate capacity as an admission authority or there is no availability at a school that the parent has expressed a preference.

Where a child is eligible for a place at more than one school, then a place will be provisionally offered at the highest ranked school for which they are eligible.

Where the child is not eligible for a place at any of the preferred schools, the child will be provisionally offered a place at the nearest appropriate school with a vacancy.

The offer/refusal letter will be issued by the home LA on behalf of another admission authority. The letter will give the following information:

- (a) the name of the school at which a place is provisionally being offered whether it be an offer by the LA or on behalf of another admission authority;
- (b) details pertaining to a date and time for an appointment at the school;
- (c) the reasons why the child is not being offered a place at each of the other schools nominated on the IYAF;
- (d) information about their statutory right of appeal against the decision to refuse places at the other nominated schools;

- (e) contact details for the school and LA (and those nominated VA or Academy schools where they were not offered a place, so that they can lodge an appeal with the governing body);
- (f) what to do if the place offered is in another LA area;
- (g) what to do if an offer was not made at the preferred school which was within another LA and who to contact.

Parents will have 7 working days to respond to the offer letter to accept the school place offered. Acting in its capacity as co-ordinator and in conjunction with the admission authority the LA will then look to withdraw the offer.

The LA operates a waiting list for community & voluntary controlled schools for the academic year that the child has applied for only. Schools which are their own admission authority may also hold a waiting list which they have asked for the LA to maintain.

PART I - IN-YEAR TRANSFERS

If a child already attends a Darlington mainstream school and wishes to transfer to another, they must in the first instance, discuss the transfer with the current school that the pupil attends. If they then still wish for the transfer to proceed, PART B of an in-year application form should be completed by the school and issued to the parent who will then forward to the LA. Should there be a vacancy in an alternative school requested by the parent, an appointment will be arranged at the school the child wishes to transfer to, the in-year transfer request form will be forwarded, and a start date will be agreed.

Should the school determine that the request for a transfer falls under the Fair Access Protocol then the request will be considered by the Vulnerable Pupil Panel.

Should the school that the child wishes to transfer to have reached or exceeded its admission limit, then the parent has the right to appeal against the decision to refuse a place at the school. All in-year application forms must be sent to the LA including those for children wishing to transfer to an oversubscribed VA or Academy school.

The LA will write to parents informing them of their right to appeal and if parents wish to proceed; appeal papers will be issued by the relevant admission authority.

The Education Act 1996 permits admission authorities to defer admission of a child to the start of a school term if there is no need for an immediate move, in order to minimise disruption to that child and other children's education.

SCHEDULE 2**Timetable of Secondary Co-ordinated scheme**

<p>Consultation of admission arrangements (if applicable)</p> <p>Determination of admissions policy 2021/2022</p>	<p>1 October 2019 to 31 January 2020 (for at least 6 weeks) 28 February 2020</p>
<p>Co-ordinated Scheme to be formulated and published on council website</p>	<p>By 1 January 2020</p>
<p>Secondary Applications available no later than</p>	<p>12 September 2020</p>
<p>Parent open days/evenings for Secondary Schools</p>	<p>14 Sept 2020 to 25 Sept 2021</p>
<p>SSA's to be returned to the LA by</p>	<p>By 31 October 2020</p>
<p>Exchange of forms to other LA's</p>	<p>By 20 November 2020</p>
<p>Inform Academy schools of all applications made and forward supplementary forms</p>	<p>By 30 November 2020</p>
<p>Darlington admission authority schools to send LA their ranked list of offers</p>	<p>By 11 January 2021</p>
<p>Other LA's to send their lists to Darlington LA</p>	<p>By 1 February 2021</p>
<p>Negotiation with other LA's to finalise offer of places</p>	<p>By 8 February 2021</p>
<p>Inform schools of the final offer list including children offered places residing other LA's</p>	<p>By 15 February 2021</p>
<p>Offer Letters sent out on behalf of admission authority schools in Darlington and other LAs</p>	<p>1 March 2021</p>
<p>Admission Appeals (if necessary)</p>	<p>May/June 2021</p>

Timetable of Primary Co-ordinated Scheme

<p>Consultation on admission arrangements (if applicable)</p> <p>Determination of admissions policy 2021/2022</p>	<p>1 October 2019 to 31 January 2020 (for at least 6 weeks) 28 February 2020</p>
<p>Co-ordinated Scheme to be formulated and published on council website</p>	<p>By 1 January 2020</p>
<p>Primary Applications available no later than</p>	<p>12 September 2020</p>
<p>PSA's to be returned to the LA by</p>	<p>15 January 2021</p>
<p>Exchange of forms to other LA's</p>	<p>By 29 January 2021</p>
<p>Inform schools of all applications made and forward supplementary forms</p>	<p>By 8 February 2021</p>
<p>Darlington admission authority schools to send LA their ranked list of offers</p>	<p>By 8 March 2021</p>
<p>Other LA's to send their lists to Darlington LA</p>	<p>By 15 March 2021</p>
<p>Negotiation with other LA's to finalise offer of places</p>	<p>By 19 March 2021</p>
<p>Inform schools of the final offer list including children offered places residing other LA's</p>	<p>By 6 April 2021</p>
<p>Offer Letters sent out on behalf of admission authority schools in Darlington and other LA's</p>	<p>16 April 2021</p>
<p>Admission Appeals (if necessary)</p>	<p>June/July 2021</p>

SECONDARY SCHOOLS 2021/2022

School	Age Range	Admission Number	Type
Carmel College	11-16	180	Co-Ed
Haughton Academy	11-16	180	Co-Ed
Hummersknott Academy Trust	11-16	240	Co-Ed
Hurworth School	11-16	127	Co-Ed
Longfield Academy	11-16	180	Co-Ed
Polam Hall School	11-16	78	Co-Ed
St Aidan's Church of England Academy	11-16	140	Co-Ed
Wyvern Academy	11-16	140	Co-Ed

PRIMARY SCHOOLS 2021/2022

School	Age Range	Admission Number	Type
Federation of Abbey Schools (Infant)*	4-7	90	Co-Ed
Federation of Abbey Schools (Junior)*	7-11	90	Co-Ed
Bishopton Redmarshall CE Primary	4-11	15	Co-Ed
Corporation Road Primary	4-11	45	Co-Ed
Firth Moor Academy	4-11	45	Co-Ed
Gurney Pease Academy	4-11	30	Co-Ed
Harrowgate Hill Primary	4-11	90	Co-Ed
Heathfield Academy	4-11	60	Co-Ed
Heighington CE Primary	4-11	40	Co-Ed
High Coniscliffe CE Primary	4-11	15	Co-Ed
Holy Family RC VA Primary	4-11	30	Co-Ed
Hurworth Academy	4-11	30	Co-Ed
Mount Pleasant Primary	4-11	30	Co-Ed
Federation of Mowden Schools (Infants)*	4-7	60	Co-Ed
Federation of Mowden Schools (Junior)*	7-11	60	Co-Ed
Northwood Primary	4-11	60	Co-Ed
Polam Hall School	4-11	52	Co-Ed
Red Hall Primary	4-11	30	Co-Ed
Reid Street Academy	4-11	60	Co-Ed
Skerne Park Academy	4-11	60	Co-Ed
Springfield Academy	4-11	30	Co-Ed
St Augustines' RC VA Primary	4-11	30	Co-Ed
St Bede's RC Primary	4-11	45	Co-Ed
St George's CoE Academy	4-11	60	Co-Ed
St John's CoE Academy	4-11	30	Co-Ed
St Mary's Cockerton Church of England Primary	4-11	30	Co-Ed
St Teresa's RC VA Primary	4-11	45	Co-Ed
The Rydal Academy	4-11	90	Co-Ed
West Park Academy	4-11	60	Co-Ed
Whinfield Primary	4-11	60**	Co-Ed

*Associated school

** Reduced PAN consultation

Admission Authorities for the purposes of this scheme, are:

Primary

Federation of Abbey Schools (Infants)
Federation of Abbey Schools (Juniors)
Bishopton/Redmarshall CE Primary
Firthmoor Academy
Gurney Pease Academy
Heathfield Academy
Heighington CE Primary
Holy Family RC Primary
Hurworth Primary
Federation of Mowden Schools (Infants)
Federation of Mowden Schools (Juniors)
Northwood Primary School
Polam Hall School
Reid Street Academy
Skerne Park Academy
Springfield Academy
St Augustine's RC Primary
St Bede's RC Primary
St George's CE Primary
St John's CE Primary
St Mary's Cockerton CofE Primary
St Teresa's RC Primary
The Rydal Academy
West Park Academy

Secondary

Carmel College
Haughton Academy
Hummersknott Academy Trust
Hurworth School
Longfield Academy
Polam Hall School
St Aidan's Church of England Academy
Wyvern Academy

Darlington LA

Harrowgate Hill Primary
Red Hall Primary
Whinfield Primary

CABINET
04 FEBRUARY 2020

DARLINGTON STATION IMPROVEMENTS AND GROWTH ZONE

Responsible Cabinet Members
Councillor Alan Marshall - Economy Portfolio
Councillor Heather Scott – Leader and Local Services Portfolio

Responsible Director - Ian Williams
Director of Economic Growth and Neighbourhood Services

SUMMARY REPORT

Purpose of the Report

1. To present Members with the proposed Darlington Station Improvements Project and the wider economic growth opportunities in the surrounding area, including Central Park, the Cattle Market and Victoria Road.

Summary

2. The potential need for major rail intervention at Darlington to accommodate new rail services and high-speed services in the future provided an opportunity to develop a proposition to maximise the benefits for Darlington and the Tees Valley. In partnership with the Tees Valley Combined Authority (TVCA) a wider vision has been developed for the area to influence the proposals and to provide a rail gateway into the Tees Valley fit for the 21st Century that can accommodate future demands for national, regional and local passenger rail services as well as freight. Having the overall vision established enables the project to be developed and delivered in stages and some elements have already commenced with a new bridge linking the station with Central Park opened last year.
3. The project seeks to secure and encapsulate wider regeneration opportunities in the area to better connect the station with the Town Centre and Central Park. The report provides further detail on the project and an update on how the project links to the Cattle Market site, Victoria Road and links to the Town Centre and Central Park.
4. The report provides further detail on the project and seeks approval to authorise the required extent of acquisitions and the land assembly strategy to deliver elements of the Darlington Station Improvements Project.
5. A substantial element of the project is funded by TVCA with a sum of £25m allocated to enable and deliver elements of the project with a business case being progressed to Government for the balance of funding. The land acquisition and enabling stages in the form of transport interchanges and parking provision will be

delivered by TVCA and the Council (DBC) with the latter rail and station development delivered in partnership with Network Rail.

6. Subject to the approvals in this report the delivery of the Project will be carried out under the terms of collaboration between DBC and TVCA set out further below.

Recommendations

7. It is recommended that Cabinet:-
 - (a) Agree the concept and vision for the Darlington Station Improvement project as outlined in the main report.
 - (b) Agree the Council enters into a Collaboration Agreement with Tees Valley Combined Authority relating to the Darlington Station Improvement Project and authorise the Director of Economic Growth and Neighbourhood Services to finalise terms and the Assistant Director of Legal and Governance, to sign the Agreement.
 - (c) Authorise the Director of Economic Growth and Neighbourhood Services, after consultation with the Assistant Director of Legal and Governance, to agree to enter into any appropriate contractual extensions or variations relating to the Agreements.
 - (d) Endorse the land assembly strategy as detailed at Appendices 1, 2 and 3 (all Part III).
 - (e) Authorise the Director of Economic Growth and Neighbourhood Services authority to acquire land interests the extent of which are shown on the annexed plan (Appendix 1.2 - Part III) pursuant to section 120 of the Local Government Act 1972.
 - (f) Authorise the Assistant Director - Law and Governance to complete all necessary documentation with acquisitions being subsequently reported to Cabinet in further update reports on the Project.
 - (g) Agree in principle to the Council using its Compulsory Purchase Order (CPO) powers under section 226 (1)(a) of the Town and Country Planning Act 1990 to acquire land interests within the agreed extents (Appendix 1.2 – Part III) that cannot be acquired by agreement/private treaty and thereby embarking on the formalities necessary for the making of the CPO. Following the preparation of the CPO a further report will request a formal resolution to use compulsory purchase powers and to make an application for any other statutory orders that may be required.
 - (h) Release £350k from the Council's Economic Growth and Investment Fund for the demolition and making safe of the cattle market to be progressed as soon as practicable upon vacant possession, and that the site be made available for a temporary purpose (if required) whilst a masterplan is developed.
 - (i) Release up to £25m of approved funding from TVCA, subject to release by TVCA following successful business case sign-off in accordance with the TVCA assurance framework, and authorise the Director of Economic Growth

and Neighbourhood Services to fund the acquisitions and / or procurement of goods / works and services in accordance with the Contract Procedure Rules.

Reasons

8. The recommendations are supported by the following reasons:-
- (a) To progress delivery of the vision for Darlington Station Improvement Project.
 - (b) The Agreements and delegations enable acquisitions and project development to be made with appropriate governance and financial mechanisms to ensure successful delivery of a fully funded scheme.

Ian Williams
Director of Economic Growth and Neighbourhood Services

Background Papers

Release of Capital Funding – Economic Growth Cabinet Paper, 20 June 2017
 Neasham Road: Linked To Relocation of Cattle Mart, 6 March 2018
 Darlington East End Club and Institute, Neasham Road, 10 July 2018

Julia McCabe: ext 5903

S17 Crime and Disorder	There are no implications for crime and disorder in connection with this report.
Health and Well Being	The vision for Darlington Station is to improve the approach to the station for all users and to create an attractive setting with benefits for all.
Carbon Impact	The design will take into consideration the carbon impact of the development.
Diversity	Equality and diversity has been considered throughout the development of the masterplan and is not relevant to the proposal in this report.
Wards Affected	Bank Top and Lascelles and Park East.
Groups Affected	The design will improve accessibility across the station and to platforms and other passenger services.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	Yes, the project concerns Darlington's mainline train station and its users resident across the Borough
Urgent Decision	This is not an urgent decision.
One Darlington: Perfectly Placed	The improvements to the station approach will help to achieve the Perfectly Placed priority by supporting a Place designed to thrive.
Efficiency	Life Cycle Asset Management and the optimisation of operating and maintenance strategies will be considered as part of design development.
Impact on Looked After Children and Care Leavers	No impact

MAIN REPORT

Background

9. Darlington Station provides the town and region with good rail connectivity across the UK, attracting and enabling business, encouraging visitors and providing access to jobs and education. There is more potential connectivity in the future with both High Speed 2 (HS2) and Northern Powerhouse Rail (NPR) having Darlington in their service plans.
10. Rail Industry studies identify that the East Coast Main Line (ECML) north of York is now at or very close to capacity with train operators struggling to deliver franchise commitments as a direct result. The infrastructure at Darlington station is one issue that exacerbates problems with capacity and resilience and risks to future rail service improvements.
11. The issues at Darlington station are related to the interaction between national and local services. Local east-west services on both the Bishop Line and the Tees Valley Line have to cross the East Coast Main Line (ECML). This crossing movement takes significant time and capacity from national services on the ECML. This results in issues relating to effective connections, issues with the potential for new national services and any ability to consider more frequent local services. The solution identified is a new station building on the east side of the ECML that could serve both national and local services without the need for crossing the ECML.
12. The potential for a new station building and new high-speed services in the future provides an opportunity to maximise these benefits for Darlington and the Tees Valley. A wider masterplan for the station area has been developed that with an aspiration for a rail gateway fit for the 21st Century that can accommodate future demands for national, regional and local passenger rail services as well as freight.
13. The masterplan also identified the potential benefit for a wider regeneration in the area to better connect the station with the town. A number of opportunities were identified that could be developed either individually or together but importantly the masterplan created an overall vision that maximised the benefits that rail connectivity provides the town and region.
14. The component parts of the vision are as follows and how these elements are planned to be progressed is covered later in the report:
 - (a) The Existing Station – A new accessible footbridge and pedestrian route that links all platforms in the existing station across the ECML to the new station building will be provided. The passenger facilities within the existing station would also be improved. The accessible route is likely to require improvements to the subway from the Victoria Road Portico that would then link to an internal bridge spanning all of the platforms.
 - (b) Station East - the New Station Building (extension) – The new station building would be located on the east side of the east coast mainline on the site of the current main station car park at Garbutt Square. Two new local platforms and new track to Darlington South junction would be provided and ultimately a new mainline through platform for national services removing conflict, capacity and reliability issues. A new station building and Multi-Storey Car Park (MSCP),

with multi-modal connections, serving rail users and adjacent developments are part of the proposals being developed in the project. The final configuration of the station platforms would be as follows:

- (i) Southbound National Services would be moved from Platform 1 to a new national platform in the new station building on the east side of the ECML. This removes the need to cross the ECML at the North junction to enter the existing train station.
 - (ii) Northbound National Services would be moved to Platform 1 the approaches would be improved to increase the approach and departure speeds as there is currently a slow speed entry into platform 4.
 - (iii) Platform 4 would be utilised for Bishop Line services and where possible onward journeys across the ECML onto the Tees Valley Line.
 - (iv) Trains currently terminating in platform 2 and 3 from the Tees Valley line would stop in the new bay platforms on the eastern side of the ECML. This removes the need to cross the ECML at the South junction and allows train times to be adjusted to better meet onward connections and enables more trains to be run on the Tees Valley Line because at the moment there are no additional slots available to cross the ECML.
- (c) Parkgate and the station entrance off Parkgate– the project is developing improvements to cycle and pedestrian access through the potential removal of vehicle conflicts (rail user parking) with landscaping improvements to improve the environment.
 - (d) Portico entrance (Victoria Road) – the project envisages the enhancement of the portico area with the internal area becoming a pedestrian zone with drop-off and pick up relocated into a multimodal transport interchange in the vicinity of the portico.
 - (e) Victoria Road – improvement of the link between the town centre and the Station to enhance the environment and experience of all users through hard and soft landscaping changes. The initial elements of these works are in development and programmed for delivery in 2020.
15. The purpose of this report is to provide an update on progress in working towards delivering these elements and to seek approval to progress with the next stages.

Progressing the Station and Transport Interchange Elements

16. Any new rail station or enhancement project on the rail network must now seek approval from the Department for Transport. The Rail Network Enhancement Pipeline (RNEP) is a new five-stage gateway process introduced in 2018 to look at projects on an individual basis and only approve them if they meet key criteria at each of the following gateways:
- (a) Determine the need
 - (b) Develop the options
 - (c) Design the preferred option
 - (d) Deliver the scheme

- (e) Deploy – put it into operation.
17. The Tees Valley Combined Authority have funded the initial stages of development for the whole project. The limited capacity and fragile capability of the passenger and freight rail networks that serve the Tees Valley provide a strong and clear strategic need for the scheme and have allocated £25m to the scheme in accordance with their usual funding terms. The progress of the project will be subject to the terms of a collaboration agreement between TVCA and DBC described further in this report
 18. Rail projects typically have long development and approval periods. This project has ambitious goals and timetable to secure improved passenger experience and facilities that meet the economic ambitions of the area. The project is aiming to secure long term commitment and improvements by 2025, which coincides with celebrations marking the 200th anniversary of the first passenger railway journey between Darlington and Stockton.
 19. The Department for Transport are supportive of the project and have suggested a phased approach be considered given the significant investment required to deliver the whole project. This approach suits the funding profile and requirements of the £25m allocated to the project from the Tees Valley Combined Authority. The delivery strategy is currently planned in a number of phases broadly comprising:
 - (a) Station Gateway - enabling works, land acquisition, parking relocation and re-provision and new transport interchanges.
 - (b) Station Enhancements - new station building with rail infrastructure for local services, enhancements in the existing station and provision for national enhancements.
 - (c) Operational Rail – a new national rail platform and rail infrastructure.
 20. In developing the scheme through the next gateways, the appropriateness of the phasing will be kept under review with benefit optimisation a key driver.

Station Gateway Phase

21. This phase will be the first to be delivered and will see the development of improved Transport Interchanges on both the Neasham Road (East) and Victoria Road (West) sides of the station.
22. The Neasham Road Interchange will be the location of the new station building that will have local platforms for the Tees Valley line and south bound national services. The interchange will consist of:
 - (a) a new Multi-Storey car park to provide additional parking capacity to cater for loss of parking in other parts of the station and as enabling work to facilitate the land (existing car parking) being made available for the new station building.
 - (b) Creation of a multi-modal interchange with high quality public realm that links and enhances the connection to Central Park.

- (c) Drop off and pick up facilities.
- (d) Improved Pedestrian and Cycling facilities.
- (e) Commercial opportunities to enhance the rail passenger customer experience and other users of the area benefiting from links to Central Park and the Town Centre.

23. The Victoria Road Interchange will consist of:

- (a) Creation of a multi-modal interchange with high quality public realm that links and enhances the connection to Town Centre.
- (b) Enhancements within the portico that will involve removal of traffic, parking and enclosing the area to create a safer pedestrian environment that has the potential for commercial opportunities.
- (c) Improved pedestrian and cycling facilities.
- (d) Better bus interchange facilities.
- (e) New drop-off and pick-up facilities.

24. Both interchanges will require the acquisition of land which is covered later in the report in the Land Assembly Strategy and in Appendix 1, 2 and 3 (All Part III).

25. It is recommended that this phase be progressed by the Council into detailed design stages to seek the necessary planning permissions and approvals.

26. The funding of this phase of the project would be from the Tees Valley Combined Authority and Cabinet are requested to approve the release of the development funding.

27. A further report will be brought once detailed options have been developed. However, it is envisaged this will be delivered in partnership between TVCA and DBC under the terms of the Collaboration Agreement.

Station Enhancements

28. An Outline Business Case (OBC) is now being developed to submit to Government in early February to seek approval and funding from the Department for Transport to progress into the detailed design stage for this element.

29. It is proposed that this phase will broadly comprise the following elements:

- (a) Construction of the new station building on the Neasham Road Interchange site.
- (b) New Platforms that will serve the Tees Valley line and the associated rail connections.

- (c) New bridge and access facilities from the new station building to the Portico improving access for all, including enhancements to the existing subway.
- (d) Enhancements within the existing station.
- (e) Rationalisation of the parking arrangements.
- (f) Maintain provision and enabling works for new national rail and platforms in a future phase.

30. Pending a positive decision from DfT in July 2020 to enter the Design stage the current programme anticipates the following milestones:

Single option development	July 2020 - March 2021
Detailed design	July 2021 - June 2022
Decision to deliver from DfT	June 2022
Deliver	July 2022 – November 2023
Deploy	September 2024

- 31. There is the potential for timing overlap between the start of the delivery of the Station Enhancements phase and the end of the Station Gateway phase.
- 32. It is envisaged that the delivery of this element of the project would be delivered by the rail industry with continued partnership working informing the project outcomes.
- 33. The national rail platforms and rail infrastructure are being considered at a strategic level in the current Outline Business Case. At this stage it is not envisaged these works will be funded until a later phase to be determined by the DfT. However, this is an assessment the Department will make when they consider the business case and the significant benefits of delivering the station enhancements earlier and these benefits are being explored in the current development work.
- 34. It is important to note that each of the phases are independently viable.

Progressing the Cattle Market Site

- 35. Cabinet approved the creation of an Economic Growth Investment Fund (EGIF) in April 2017 to be used for pump-priming and providing funding contributions that stimulate economic development and create the right conditions for growth. £350k from the EGIF is proposed to be allocated to demolish the cattle market and provide a masterplan for the long-term use of the site.
- 36. The new Cattle Market site on the A68 is under construction and the Council expects to receive vacant possession of the Clifton Road site in May 2020. The Council is contractually entitled to receive written notice ahead of the site being vacated to make required arrangements.
- 37. Specifically, it is recommended that Cabinet approve and release the £350k to:
 - (a) Undertake surveys and prepare for the demolition of the building.
 - (b) Secure the site boundary and demolish the buildings upon vacant possession.

- (c) In the short term utilise part of the area to increase the parking provision in the area. This will require some accommodation works to ensure it is suitable to be used as public car park and modification to the legal orders.
- (d) Commence the development of options for the future use of the area noting that the current car parking in this location is intended to be re-provided within the new MSCP capacity.
- (e) It is recommended that this site is not developed until the phasing and delivery plans are finalised for the station project as this site maybe required for temporary use whilst the station phases are being constructed.

Improving Victoria Road

38. Victoria Road links the station to the Town Centre and consultation has already been undertaken on how this route could be improved. The views of residents, businesses and stakeholders have been considered in the development of an improvement scheme to be delivered in 2020. Key features of the proposals are:
- (a) A 20mph speed limit with traffic calming and resurfacing of the carriageway.
 - (b) Widened footpath on the north side of Victoria Road and new or improved crossing points for pedestrians.
 - (c) Changes to the location of parking bays, but an overall increase in parking bay numbers.
 - (d) New street lighting and the introduction of trees and planters.
39. In September 2019 Darlington was one of the first 100 places in the UK invited to develop proposals for the £3.6bn Stronger Towns Fund. Whilst still in development the aspiration is to build further environmental enhancements and improvements between the station and the town centre to make the most of our excellent transport connectivity to encourage more visitors to the town and new businesses to locate in Darlington to strengthen and support the town economy. The bid will also seek to complement and support the 2025 bi-centenary rail celebrations and support the Council's strategy of diversification and consolidation of activities within Darlington Town Centre.

Connecting Central Park

40. Central Park is Darlington's Growth Zone attracting new business and the establishment of a growing Education Campus. Rail connectivity is very important for both business and education with many businesses and education facilities clustering around rail stations. Darlington station provides excellent national connectivity and improving access to the station is key to attracting more inward investment.
41. Already home to Teesside University, Darlington College, C-State (The Centre for Subsea Technology Awareness, Training and Education), Business Central and the National Biologics Manufacturing Centre, the completion of the final infrastructure will see up to seven acres over a further ten plots actively marketed for development.

42. The new pedestrian and cycle bridge has been delivered to improve the connectivity to the station and this will link directly into the new Neasham Road Interchange improving the public realm. It is an aspiration that the MSCP could provide spaces for Central Park in addition to places for rail users. This could be for a limited period utilising capacity built-in to meet forecasted future rail demand or over the longer term by increasing total numbers of places. This will be refined through design development and in response to Planning requirements.

Land Assembly Strategy

43. The Station Enhancements and Operational Rail elements are within existing Network Rail owned land and buildings. To deliver the Station Gateway element of the scheme land on both the East and West side of the station needs to be acquired.
44. The land assembly strategy is outlined at Appendices 1, 2 and 3 (all Part III) of this report. In summary the strategy promotes acquisition by agreement where possible and the pursuit of a Compulsory Purchase Order from Summer 2020 for the land interests that cannot be acquired by private treaty. This will enable the Station Gateway element to be delivered by 2024 and critically make the MSCP available to accommodate relocated existing parking provision in order for the Station Enhancements and Operational Rail works elements to be delivered.

Financial Implications

45. The Station Gateway phase of the scheme is fully funded with £25m already approved by TVCA Cabinet and will be released subject to business case sign-off in accordance with their Assurance framework. The project is to be delivered by officers of TVCA and DBC in partnership with Network Rail and the cost of acquisitions and dedicated resources which DBC allocates to the project will be funded by TVCA.
46. Cabinet are requested to release up to £25m of funding from TVCA, subject to TVCA's own release of funds, and delegate to the Director of Economic Growth and Neighbourhood Services authority to authorise the funding to the acquisitions and / or procurement of goods / works and services in accordance with the Contract Procedure Rules.
47. Subject to the approvals in this report the delivery of the Project will be carried out under the terms of collaboration between DBC and TVCA set out further below.
48. The scheme predominantly comprises new or upgraded transport infrastructure that will become the responsibility of Network Rail and the Station Facility Owner (SFO) (with regard to the Operational Rail and Station Enhancements elements of the scheme) and DBC will become responsible for new public areas (with regard to the majority of the Station Gateway elements) once constructed.
49. The responsibility for the operation and maintenance of the MSCP will depend on the operating model and should this fall to DBC and TVCA there will be revenue requirement, which is currently being built in to the cost modelling.

50. £350k is recommended for release to progress the development of the Cattle Market. Cabinet are requested to approve and release these funds for demolition and the development of a masterplan for the long-term use of the site.

Legal Implications

51. A Funding Agreement and a Collaboration Agreement have been developed between TVCA and Darlington Borough Council that provide the terms of collaboration between DBC and TVCA for the delivery of the Darlington 2025 Station Improvement Project.
52. The Funding Agreement will be entered into between TVCA and Darlington Borough Council providing funding of up to £25m for the delivery of the Station Gateway elements of the project in accordance with and subject to the TVCA funding terms.
53. The project is to be delivered by officers of TVCA and DBC and the cost of acquisitions, qualifying costs associated with the sites and dedicated resources which DBC allocates to the project will be funded by TVCA. Properties will be held jointly and subject to the terms of the agreements to ensure that any proceeds of sale/disposal remain allocated to the Project.
54. The maximum funding amount is set out as (a) the funding for property acquisition is provided for in accordance with the funding terms (including a requirement for supporting third party valuations) along with (b) allowable costs to manage sites in accordance with principles of good estate management and with (c) further development funding which within the funding envelope, and along with the general progress of the project is subject to the terms of the Collaboration Agreement which provides for collaboration and governance on and including the following terms
 - (a) The agreement sets out three stages of the Project which are set out with further detail in the appendices.
 - (b) Key Element One (Station Gateway) is defined as the acquisition and (pending any development in connection with the Project) operation, maintenance and/or preparation of agreed sites using funds made available for this purpose pursuant to the Funding Agreement; and the development of a new multi-storey car park, a multi-modal interchange to the east of the Station, enhancement of the Station portico, an improved interchange to the west of the Station, together with any alterations to the current approach to the Station from Parkgate.
 - (c) Key Element Two (Station Enhancements) comprises the enhancements to the fabric of the Station including the new Station building and footbridge.
 - (d) Key Element Three (Operational Rail) comprises the improvements to the track approaching the station and new national platforms at the Station.
 - (e) The parties have designed and implemented the Governance Structure which is as set out at **Appendix 4**.
 - (f) The parties shall continue to collaborate to facilitate and promote the Project in accordance with the Governance Structure. In particular, the parties shall:

- (i) continue to pursue all aspects of Key Element One;
 - (ii) work jointly with Stakeholders to promote and pursue the Project; and
 - (iii) without prejudice to the generality of clause 3.2.2 liaise with Network Rail and LNER, two of the Stakeholders in relation to Key Element Two and Key Element Three.
 - (g) The parties agree that the Project Board shall have overall responsibility for delivering the Project. The Project Board shall be entitled to devolve to the Project Working Group responsibility for such matters as it shall in its absolute discretion determine.
 - (h) The parties agree that the Project Working Group has been established to implement or authorise the Project Manager to implement the strategic and other decisions of the Project Board, whether itself or via the Project Manager or via such Project Committees as it shall in its absolute discretion determine are required for such purpose.
 - (i) The parties acknowledge that the Project Working Group has established the following Project Committees (as identified in the Governance Structure):
 - (i) Transport and Technical;
 - (ii) Property and Land;
 - (iii) Financial
 - (iv) Commercial, Legal and Governance; and
 - (v) Communications;
 - (vi) and that each Project Committee shall have a mandate and reporting structure as determined from time to time by the Project Working Group.
 - (j) The parties have appointed the Project Manager to lead the Project, reporting to the Project Working Group on such basis and frequency as the Project Working Group shall from time to time determine.
 - (k) To enable the parties to maximise the benefits of their collaboration and to ensure so far as possible the successful promotion of and outcome for the Project, as a minimum:
 - (i) the Project Board shall meet on a quarterly basis;
 - (ii) the Project Working Group shall meet on a monthly basis; and
 - (iii) each Project Committee shall meet whenever the Project Manager and/or the members of the relevant Project Committee feel is appropriate to effectively pursue their specific mandate.
 - (l) That although the Cattle Market will be an integral part of the overall Project, that DBC retains control of this site outside of the governance structure
 - (m) Delegations in this report have been sought to support the Project Governance Structure so that the Project can progress as efficiently as possible. Delegated decisions will be published including in reports on progress to be brought back to Cabinet as the Project progresses.
55. Approval is sought to progress the preparation of a CPO and applications for associated statutory orders that may be required (Side Roads Order – Section 249

Town and Country Planning Act). A report will be brought back to members when this detail is finalised and a formal resolution to make the CPO and any other required statutory orders will be requested.

56. It is recommended that Cabinet agree the Council enters into the Collaboration Agreement with Tees Valley Combined Authority relating to the Darlington 2025 Station Improvement Project and authorise the Director of Economic Growth and Neighbourhood Services to finalise terms and the Assistant Director of Legal and Governance to sign the Agreement.

Procurement Implications

57. Cabinet are requested to designate the scheme in its entirety as Strategic for the purposes of Procurement. Further reports to members will be made to Cabinet as part of the annual Procurement Plan.
58. Subject to the approvals in this report the Director of Economic Growth and Neighbourhood Services will authorise the funding to the acquisitions and / or procurement of goods / works and services in accordance with the Contract Procedure Rules.

Consultation

59. The masterplan for the Station Improvement Project was presented for public consultation in March 2017 and included Ward Councillors email, all Councillors briefing 15th March 2017, a press release and letter drop to local residents and businesses advising of a public consultation event in the Dolphin Centre. The feedback was broadly positive, with some specific issues raised and the development of the design has responded to the comments received where possible.
60. The cattle market master plan will also include pre planning public consultation and the entire Station Improvement Project scheme will be subject to further consultation and to statutory public consultation as part of the planning approval process.

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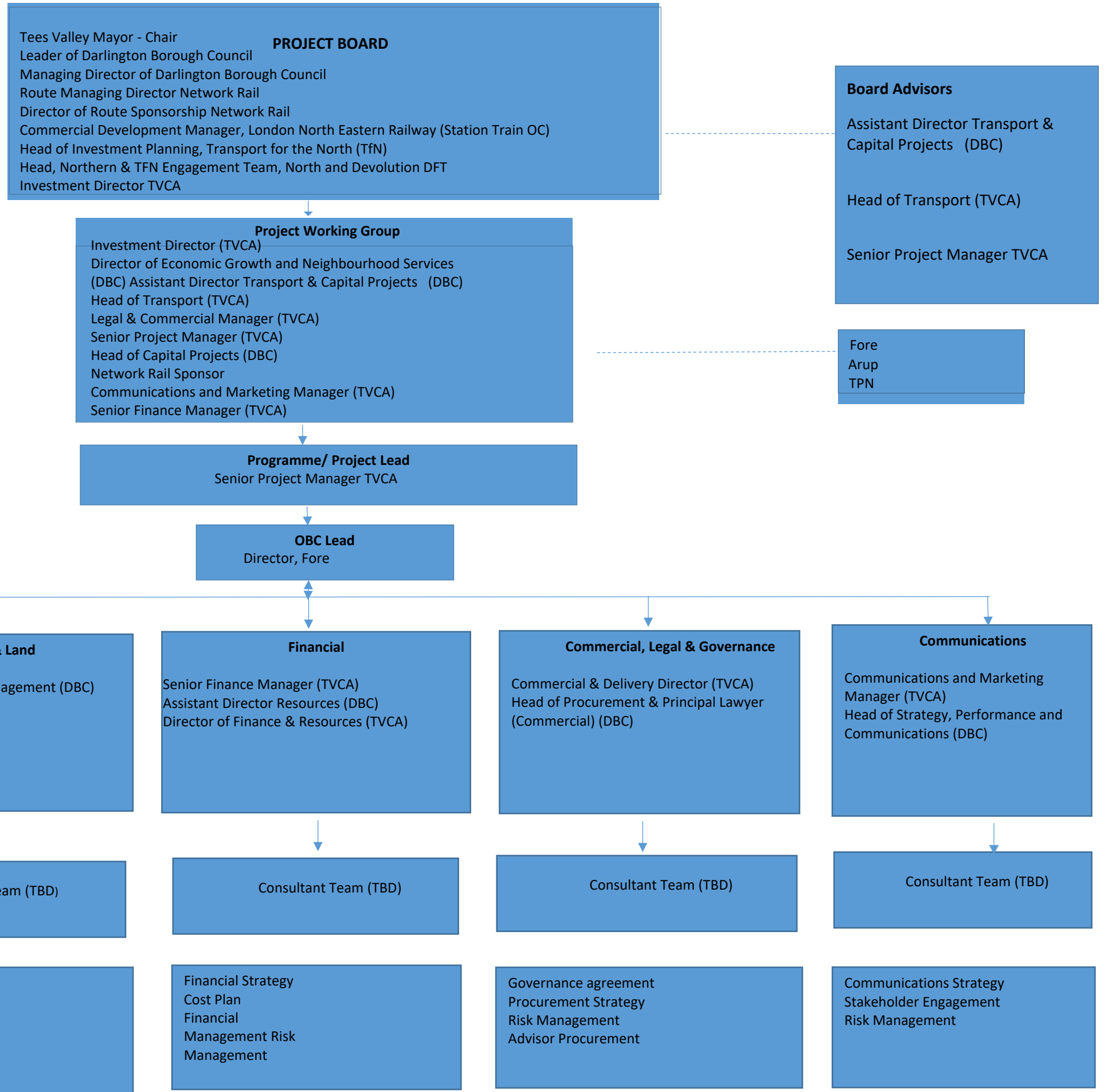
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Project Governance Structure



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**CABINET
4 FEBRUARY 2020**

CALENDAR OF COUNCIL AND COMMITTEE MEETINGS 2020/21

Responsible Cabinet Member - Councillor Heather Scott, Leader

Responsible Director – Paul Wildsmith, Managing Director

SUMMARY REPORT

Purpose of the Report

1. To consider a Calendar of Council and Committee Meetings for the 2020/21 Municipal Year.

Recommendation

2. It is recommended that the Calendar of Council and Committee Meetings 2020/21, attached as an **Appendix**, be approved, and the proposed dates for the meetings of Council be referred to the Annual Council meeting scheduled to be held on Thursday 14 May 2020, for approval.

Reasons

3. The recommendation is supported to ensure that the calendar of meetings is approved for the forthcoming municipal year.

**Paul Wildsmith,
Managing Director**

Background Papers

No background papers were used in the preparation of this report.

Lynne Wood : Extension 5803

S17 Crime and Disorder	The contents of this report do not have any direct implications on Crime and Disorder.
Health and Well Being	The contents of this report do not have any direct implications on Health and Safety.
Carbon Impact and Climate Change	The contents of this report do not have any direct Carbon Impact implications.
Diversity	The contents of this report do not have any direct implications on Diversity.
Wards Affected	The contents of this report do not directly affect any wards.
Groups Affected	The contents of this report do not directly affect any groups.
Budget and Policy Framework	The contents of this report do not have any direct implications on the Budget and Policy Framework.
Key Decision	The issues contained within the report do not represent a key decision.
Urgent Decision	This is not an urgent decision.
One Darlington: Perfectly Placed	The contents of this report do not have any direct implications on One Darlington: Perfectly Placed.
Efficiency	The contents of this report do not have any direct implications on efficiency.
Impact on Looked After Children and Care Leavers	This report does not affect Looked After Children and Care Leavers.

MAIN REPORT

Information and Analysis

4. Members will be aware that the Calendar of Council and Committee Meetings is normally submitted for consideration at this time of the year to assist officers and Members with forward planning.
5. The calendar, attached as an Appendix, is based on six Council cycles and a four week summer recess period.
6. Included within the calendar are the dates for Remembrance Sunday (8 November 2020) and meetings of the Audit Committee, Corporate Parenting Panel and Health and Well Being Board.

Outcome of Consultation

7. The Chief Officers Executive and Chief Officers Board were consulted on the calendar.

CALENDAR OF MEETINGS


2020/21


This document was classified as: OFFICIAL

Calendar May 2020 to May 2021

Recess - 4 weeks 20 July 2020 to 14 August 2021

Abbreviation	Council and Committees
AC	- Annual Council
C	- Council
Cab	- Cabinet
L	- Licensing (General Licensing, General Licensing Sub and Licensing Act 2003 Committees)
PA	- Planning Applications Committee
A	- Audit Committee
AD	Adults Scrutiny Committee
CYP	- Children and Young People Scrutiny Committee
CLS	- Communities and Local Services Scrutiny Committee
ER	- Economy and Resources Scrutiny Committee
HH	- Health and Housing Scrutiny Committee
CPP	- Corporate Parenting Panel
HWB	- Health and Well Being Board
RS	- Remembrance Sunday
TVCA	- Tees Valley Combined Authority Mayoral Election
PCC	- Police and Crime Commissioner Election

 = Bank Holiday

 = Recess

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon
MAY 2020					1	2	3	4	5 L	6	7 PCC TVCA	8	9	10	11	12	13	14 C	15	16	17	18	19	20	21 AC	22	23	24	25	26	27	28	29	30	31	
JUNE 2020	1	2	3	4	5	6	7	8	9 Cab	10 PA	11	12	13	14	15	16 L	17	18 HWB	19	20	21	22	23	24	25 CLS	26	27	28	29 CYP	30 AD						
JULY 2020			1	2 HH	3	4	5	6	7	8 PA	9 ER	10	11	12	13	14 Cab	15	16 C	17	18	19	20	21	22	23	24	25	26	27	28 L	29 A	30	31			
AUGUST 2020					1	2	3	4	5 PA	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25 AD	26	27	28 CLS	29	30	31	
SEPTEMBER 2020	1	2 PA	3 HH HWB	4	5	6	7 CYP	8 L/ CPP	9	10 ER	11	12	13	14	15 Cab	16	17	18	19	20	21	22	23	24 C	25	26	27	28	29	30 PA						
OCTOBER 2020			1	2	3	4	5	6	7	8	9	10	11	12	13 Cab	14	15	16	17	18	19	20 L	21	22 CLS	23	24	25	26	27 AD	28 A PA	29 HH	30	31			
NOVEMBER 2020						1	2 CYP	3	4	5 ER	6	7	8 RS	9	10 Cab	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25 PA	26 C	27	28	29	30	
DECEMBER 2020	1 L	2	3	4	5	6	7	8 Cab	9	10 CLS	11	12	13	14	15	16	17 HH HWB	18	19	20	21	22	23 PA	24	25	26	27	28	29	30	31					
JANUARY 2021				1	2	3	4 CYP	5 AD	6	7 ER	8	9	10	11	12 L Cab	13	14	15	16	17	18	19	20 PA	21	22	23	24	25	26	27 A	28 C	29	30	31		
FEBRUARY 2021	1	2	3	4 ER	5	6	7	8	9 Cab	10	11	12	13	14	15	16 CPP	17 PA	18	19	20	21	22	23 L	24	25 CLS	26	27	28								
MARCH 2021	1 CYP	2 AD	3	4 HH	5	6	7	8	9 Cab	10	11	12	13	14	15	16	17 PA	18 HWB	19	20	21	22	23	24	25 C	26	27	28	29	30	31					
APRIL 2021			1 ER	2	3	4	5	6 L	7	8	9	10	11	12 CYP	13 Cab	14 PA	15 HH	16	17	18	19	20 AD	21 A	22 CLS	23	24	25	26	27	28	29	30				
MAY 2021					1	2	3	4 Cab	5	6	7	8	9	10	11	12 PA	13 C	14	15	16	17	18 L	19	20 AC	21	22	23	24	25	26	27	28	29	30	31	

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**CABINET
4 FEBRUARY 2020**

TOWNS FUND

**Responsible Cabinet Member - Councillor Heather Scott
Leader and all Cabinet Members**

Responsible Director - Paul Wildsmith, Managing Director

SUMMARY REPORT

Purpose of the Report

1. To update Cabinet on the potential for the Council to receive up to £25m of government funding to improve the economy in Darlington and to approve the establishment of the Darlington Town Deal Board.

Summary

2. The report sets out the potential for the Council to receive up to £25m to improve the economy of Darlington and the need to establish a Towns Deal Board. The report sets out early thinking on bid content.

Recommendation

3. It is recommended that :-
 - (a) Cabinet note the potential government funding of up to £25m to improve Darlington's economy.
 - (b) Approve the establishment of the Darlington Town Deal Board.
 - (c) Receive further reports on the bid.

Reasons

4. The recommendations are supported by the following reasons :-
 - (a) To meet the requirements of guidance and to engage partners in the development of the bid.
 - (b) To allow Cabinet to contribute to the bid development and approve the bid.

**Paul Wildsmith
Managing Director**

Background Papers

- (i) Towns Fund prospectus

Paul Wildsmith : Extension 5428
TAB

S17 Crime and Disorder	None at this stage
Health and Well Being	None at this stage
Carbon Impact and Climate Change	None at this stage
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	None affected at this stage
Groups Affected	None affected at this stage
Budget and Policy Framework	Funding to develop bid received – no impact at this stage beyond the grant funding.
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The bid will take the priorities of ODPP in to account.
Efficiency	None at this stage
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

5. The government has invited a number of towns to apply for funding of up to £25m to improve their economies, Darlington is one of the invited towns. As part of the invitation to bid, the Council has been awarded £173,029 to assist in the development of the bid to the Fund.
6. The government has produced a Prospectus for the Fund (**Appendix 1**) which gives general and specific guidance on issues relating to the process, one is the requirement to establish a Town Deal Board which is required to meet before 31 January 2020. The Leader and Managing Director have constituted a Board of relevant partners and individuals (**Appendix 2**) to ensure it meets the deadline and Cabinet are asked to approve retrospectively the establishment of the Board.
7. The Board will assist in the development of the bid but all final decisions on the bid and implementation, if successful, will be the responsibility of the Cabinet. However, it is anticipated and hoped that the board will have significant input and influence in shaping the bid.
8. The Board had its first meeting on 27 January 2020.

Initials Thoughts on the Bid Development

9. Officers' initial views is the bid should be seen as an opportunity to enhance and speed up existing plans and be a mix of capital schemes including things such as acquisition and building improvements, together with revenue expenditure in areas

such as education and skills and community capacity building.

10. In terms of locations, initial thinking is to work on two main corridors into the town that already have considerable plans and challenges and the Town Centre. The first area would be working to deliver the vision around the Bank Top station area including the Cattle Mart site. There is great potential to regenerate the area around the station and the Victoria Road corridor to enhance the town's economy, both directly and indirectly. Any funding from the Towns Fund would enhance the £25m Tees Valley Combined Authority (TVCA) funding for Bank Top Station, hopefully Government funding for the transport network and the £1m TVCA funding to improve Victoria Road plus private sector investment.
11. The second area is the North Road corridor from the town centre to the Railway Heritage Quarter site. TVCA funding of £20m has been secured for the site and some of the bid could involve enhancing the site and the surrounding area, looking at shop front schemes and some acquisitions and developments such as infill housing. Bringing heritage assets back life will be key to the bid.
12. Finally, the Town Centre may feature in the bid but as the Council has set aside £10m from the TVCA funded Indigenous Growth Fund for the town centre, and is in the process of submitting a bid to the Futures High Street Fund of approximately £7m, it is not envisaged that the financial contribution to the Town Centre, if any, will be large.
13. In addition to physical interventions, it is anticipated that the bid will include the enhancement of work already underway on the Northgate initiative and the Mutual Gain work at Bank Top. Funding could speed up and/or increase the reach of these initiatives.
14. As part of the bid development, it would be appropriate to look wider at skills and employability within the Borough and look to work with partners including TVCA, to see how better outcomes for residents could be delivered.
15. These are early thoughts and engagement with Government officials will no doubt shape thinking but the key principal is to concentrate on enhancing what we already have in place.

Financial Implications

16. The Council has received a capacity revenue grant of £173,029, to support the establishment of the Town Deal Board and development of the investment plans required as part of the bid to the Fund. There are no other implications at this stage.

Legal Implications

17. Governance arrangements will need to be agreed and finalised at the next meeting of the Town Deal Board.

HR Implications

18. There may be some realignment of officer responsibilities to deliver the bid within the timescales and some secondments to the bid team.

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Ministry of Housing,
Communities &
Local Government

Towns Fund

Prospectus





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November 2019

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Ministerial Foreword

Our country is home to some of the world's most innovative businesses, greatest universities, scientists and entrepreneurs and one of the most dynamic, business-friendly economies in Europe.

Unemployment stands at a 44-year low and, as we prepare to seize all of the economic opportunities that come with our departure from the European Union, we know that a bright and prosperous future lies ahead for the whole of the United Kingdom. However, for too long, the benefits of this unprecedented growth in many of our world-renowned cities has not been felt as strongly by communities in our towns and rural areas.

That's why the Prime Minister and I launched the £3.6bn Towns Fund to unleash the full economic potential of over 100 places and level up communities throughout the country.

We are working with local people to agree proposals for a significant investment of up to £25 million in each place.

This funding will help to increase economic growth with a focus on regeneration, improved transport, better broadband connectivity, skills and culture.

The private sector has an integral role to play in making these Town Deals a success – driving investment and value for money and ensuring that funding delivers the jobs, businesses and homes our towns need to thrive for generations to come. That's why we are asking that a Board be established for each Town Deal and for that Board be led by a representative of the local business community.

We want to help towns come forward with plans that support our strategies to help rebalance the national economy and level up our regions through the Northern Powerhouse, Midlands Engine and Oxford-Cambridge Arc.

This prospectus provides practical guidance and advice to help communities, businesses and local leaders develop their own ambitious proposals for growth while drawing on successful examples from towns who have spurred long-term investment and regeneration in their areas.

I'm excited to see what entrepreneurial and creative plans communities bring forward over the coming months as we realise a new era of growth and prosperity for every part of our country.



Local Government Secretary Rt Hon Robert Jenrick MP

1 Levelling up our towns

Background

- 1.1 Towns are home to some of our key businesses and employers, they host our world leading universities and are where the majority of the population live¹. They serve as important centres to their surrounding areas, with shopping and leisure facilities and other services drawing in people from villages and rural areas.
- 1.2 Successive Governments have often focused on cities as engines of economic growth. City Deals gave local leaders new powers and resources to address constraints on growth in their economies – an approach since emulated around the world. City regions were further strengthened through the creation of Metro Mayors, who have brought together local government and businesses to define a collective vision and attract global inward investment.
- 1.3 Struggling towns do not always have the fundamental building blocks of a strong local economy in place. The evidence shows they can face some significant challenges: an ageing population without the skills necessary to attract new firms²; fewer people going on to and returning from higher education, fewer economic opportunities in the surrounding region; and less direct foreign investment than in cities³. Growth is held back where this is compounded by poor transport and digital connectivity.
- 1.4 Through the Towns Fund we will work with more places to address growth constraints.
- 1.5 While some towns have prospered through their links to growing cities⁴, generally residential towns – including commuter towns – have seen declining populations. For those still living in shrinking towns, social mobility often falters, even when compared to the most deprived communities in cities⁵. Where this is accompanied by declining quality of employment opportunities that can be accessed in towns, it can lead to feelings of being ‘left-behind’. In addition, the decline in retail offer and business closures often leaves a very visible mark on town centres and the wider built environment.
- 1.6 Without a strong economy, leisure facilities, which bring people together and contribute to the quality of life, have been closing in recent times⁶. It is crucial to grow the economy of towns to bring back these facilities back, and drive improvements in living standards.

1

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/articles/understandingtownsinenglandandwales/anintroduction>

² <https://commonslibrary.parliament.uk/insights/trends-and-inequalities-in-cities-towns-and-villages/>

³ <https://www.ey.com/uk/en/newsroom/news-releases/18-11-27-uks-largest-towns-and-cities-lure-international-investors-whilest-rest-of-the-country-gets-left-behind-brexits-calls-for-a-new-approach>

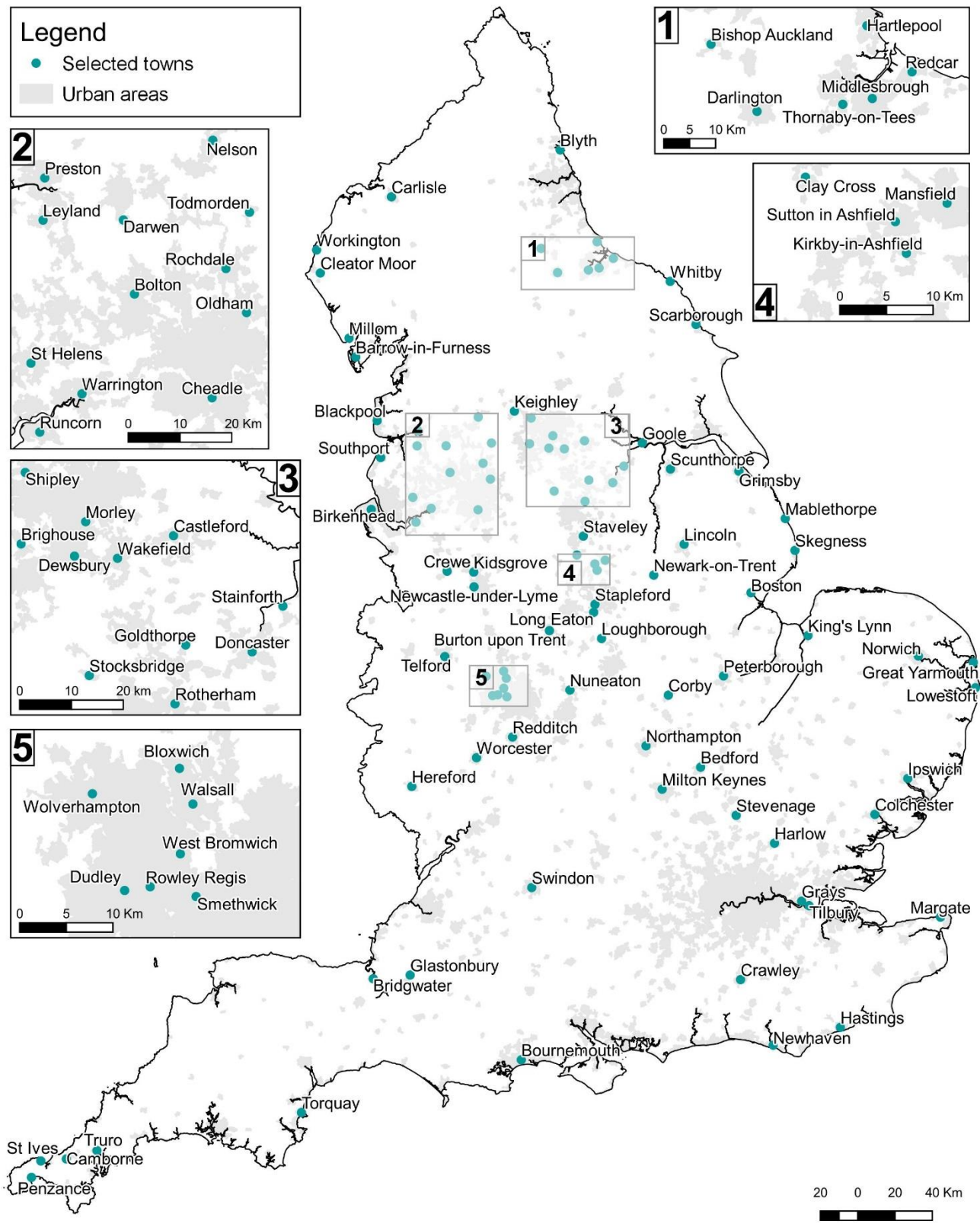
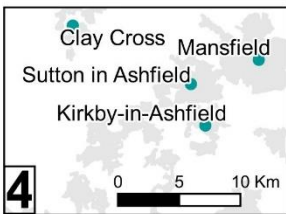
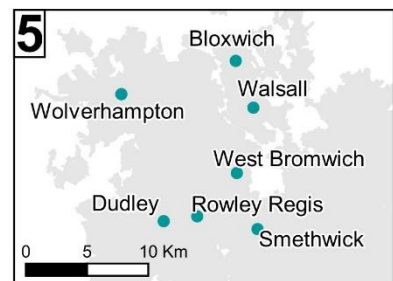
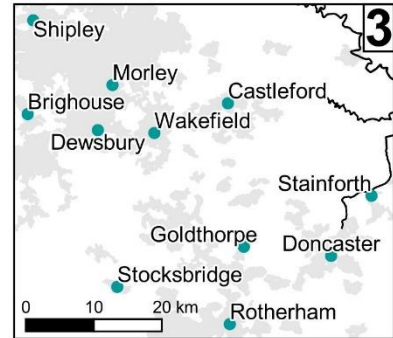
⁴ <https://www.centreforcities.org/reader/talk-of-the-town/direct-links-cities-towns/>

⁵ <https://www.gov.uk/government/publications/state-of-the-nation-2016>

⁶ <https://localtrust.org.uk/insights/research/left-behind-understanding-communities-on-the-edge/>

Legend

- Selected towns
- Urban areas



Creating a sustainable future for towns

- 1.7 We know that each town will have different assets, and a unique path to prosperity. While there are many factors that determine the strength of the economy, growth ultimately depends on the success of businesses in the town and wider region. Through the Towns Fund we're giving 101 towns the tools to design and deliver a growth strategy for their area.
- 1.8 Some businesses make long-term investments in a place or depend on the location of towns for success in the wider economy. These firms might need access to the natural environment e.g. access to the coast for an offshore wind energy business; low cost floor space e.g. logistics and manufacturing; or are tied to a particular place through historic investment in infrastructure and capital assets e.g. ports, heavy manufacturing equipment.
- 1.9 Where these businesses are growing and significant in the town economy, local leaders should support them to grow further and invest into the workforce. By engaging with their supply chains, towns can diversify the economy and bring new opportunities to the area. For instance, car manufacturers depend on a supply chain of smaller manufacturers and professional services that can be supported to sell into new international markets. Transport connectivity to larger urban areas and regional economic assets (e.g. ports, manufacturers) can be strong in these towns and should be capitalised on by ensuring that there is good local connectivity (e.g. through improving access to a railway station) to deliver opportunities for all.
- 1.10 These interventions are equally appropriate for towns whose main function is to provide services, including from the public sector, to smaller towns and villages in the wider region. This is often the case in rural areas, where towns serve as hubs for the wider economy. A major hospital in a town like this could provide opportunities to boost the local supply chain, and then diversify those businesses into new markets.
- 1.11 In some towns, these businesses are declining or have closed. However, there are opportunities for the local workforce to re-train to access new jobs. Investments in social infrastructure – town centres, community spaces, schools, libraries – can create spaces for people to meet and deliver projects that build on a spirit of pride that is often strong in towns, and will give a strong foundation to develop skills and health. Local leaders should then work with the significant employers and education providers in the wider region to unlock new opportunities.
- 1.12 Businesses in other sectors (e.g. creative industries, professional services, tourism) are more mobile and can be drawn to the heritage and cultural offer in towns, as well as their connectivity to larger urban areas. Understanding what attracts these firms, and the wider link between amenity value and economic development will be key, such as the quality of town centres, the culture on offer⁷ and access to quality green space which can improve health and wellbeing.

⁷ Parker, C., N. Ntounis, S. Quinn and S. Millington (2017), Identifying factors that influence vitality and viability

- 1.13 Substantial investment will be required to attract these types of business where they are not present, even if historically they have made a significant contribution to the local economy. In this context, local leaders should both build the skills of local people and make the place work for them, and take a strategic and long-term approach to attract new high value firms.
- 1.14 By harnessing a diverse range of perspectives – business, philanthropists, investors, universities, colleges, communities and civil society, as well as local authorities – towns can understand their assets, and, crucially, ensure they are all playing their part in growing the economy.
- 1.15 We know that coming together helps drive economic growth and capture imaginations and opportunities. This has been demonstrated through the success of the Northern Powerhouse, Midlands Engine and Ox-Cam Arc.
- 1.16 With the right support from government and strong local and community leadership, our country's towns can unlock their full potential; helping to raise living standards and productivity across the country.

Town Deals

- 1.17 Through the £3.6bn Towns Fund, we have announced 101 towns we will work with toward a Town Deal, building on the learning of the Greater Grimsby Town Deal.
- 1.18 We know that substantial public investment is already flowing into towns and the regions in which they are located. Aligning this investment alongside the activity of business, investors, education providers and civil society will further improve the ability of towns to realise their growth ambitions.
- 1.19 We will work with places to identify opportunities to align or rationalise public investment around key local priorities, as part of agreeing a Town Deal. Where possible, there may also be commitments by government or its agencies to work with the town more closely.
- 1.20 Bringing in private investment will be key to sustainably growing town economies. The Towns Fund will allow towns to address some of the key investment criteria identified by overseas investors as important when considering investing in regional locations, including transport, skills, real estate availability and local business support. Investors are also attracted to projects with strong local alignment, as well as the support of government as a whole. Town Deals will play an important role in giving investors the confidence to back projects, ensuring all communities can prosper.
- 1.21 This Prospectus sets out the first stage of agreeing a Town Deal. This will operate as a two-stage process. We will provide further guidance on the Stage 2 in due course.
- Stage 1:** providing capacity support to places to put the structures and vision in place in order to move to the next stage of agreeing a deal

Stage 2: places to use their locally-owned Town Investment Plan to put together a business case to apply for funding for interventions

The Towns Fund

1.22 The Towns Fund will provide the core public investment in Town Deals – additional funding may come from other sources or parts of government. The objective of the Fund is to drive the economic regeneration of towns to deliver long term economic and productivity growth through:

- **Urban regeneration, planning and land use:** ensuring towns are thriving places for people to live and work, including by: increasing density in town centres; strengthening local economic assets including local cultural assets; site acquisition, remediation, preparation, regeneration; and making full use of planning tools to bring strategic direction and change.
- **Skills and enterprise infrastructure:** driving private sector investment and ensuring towns have the space to support skills and small business development.
- **Connectivity:** developing local transport schemes that complement regional and national networks, as well as supporting the delivery of improved digital connectivity

Urban regeneration, planning and land use

1.23 Perception of place is an important ‘pull’ factor in business location decisions and can affect a place’s capacity to attract and retain workers. Many towns already have a strong heritage and sense of place, and benefit from their cultural and civic assets which may make places more attractive to live, work, visit and invest in.

1.24 Investing in these cultural assets as part of an integrated regeneration strategy can rejuvenate places, leading to positive economic outcomes at a local level through helping to retain a highly skilled workforce, and attracting tourists who will bolster local businesses.

1.25 In post-industrial towns, there will likely also be opportunities to redevelop vacant sites for new business and leisure uses. By aligning this with other complementary investment, including transport, local leaders can ensure these developments support the economy into the future, and create wider strategic benefits. For example, agglomeration effects can occur when urban areas are dense and provide space for a mixture of uses, including housing.

1.26 Towns should explore strategies for bringing forward town centre regeneration, including making best use of brownfield sites or surplus land owned by central or local government. Having such a strategy in place will allow places to acquire strategic sites when opportunities arise and make use of them as part of long-term regeneration plans. Towns should work with public land owners and other land owners to identify and unlock land across the town and its periphery, creating a future land supply that will sustain the town’s development. All development should

be cognisant of flood risk and coastal erosion where relevant.



1 Bolton Town Centre

Case example: attracting private investment to the development of Bolton Town Centre

Private investment can unlock growth plans that are beyond the scope of public investment. Bolton town centre's regeneration masterplan is an ambitious vision that has identified key areas for investment in the town centre, building on the town's successes in retail, tourism, office space and housing, and identifying areas for intervention that will expand and develop the town's assets.

Through Invest in Bolton, which was developed in collaboration with the Department for International Trade and the Greater Manchester Growth Company, the local authority has actively sought private investment of up to £1 billion, building on the £100 million committed by Bolton Council to kickstart the regeneration.

Though a 15-year plan, the quality of vision laid out in the masterplan, and the commitment the Council has made to regeneration means that investment has already begun to flow into the town centre, and a number of key sites for development are in discussion to be brought forward. The investment will ensure the town centre is fit for the future and can provide the right environment for shops and offices to prosper.

Source: <http://www.investinbolton.com/why-invest/>

Case example: modernising historic assets to drive local growth

Historic England's cross Pennine project focused on the economic potential of vacant historic textiles mills. 20 target mills were identified and options explored to make them viable investments and ensure that wider regeneration benefits are captured. The project concluded that across West Yorkshire and the North West there is 3m sqm of untapped space which could provide 35,000 homes, 200,000 jobs, £9 billion GVA and £23 million per annum in business rates.

Sunny Bank Mills, Farsley, Leeds was a major employer for more than a century, it closed in 2008 and the owners, took an incremental approach to regeneration, establishing an employment centre and creating quality commercial space.

The individual character of the buildings and the site's history make it unique and appealing. It is now home to over 70 businesses including designers, textile artists and a children's play gym, providing 300 jobs overall. It also accommodates a café, art gallery and shop, and hosts an annual community festival, drawing thousands of visitors every year.

Source:

<https://assets.publishing.service.gov.uk/government/uploads/system/uploads/att>



2 Sunny Bank Mills, Farsley, Leeds

Skills and enterprise infrastructure

- 1.27 We have one of the most successful labour markets in the world with the employment rate at a near historical high. But we still face challenges in meeting business need for skills and these challenges can be especially acute in towns. Furthermore, in many post-industrial towns, office space and other employment land is affordable, but is not always well connected to workers or attractive to business.
- 1.28 Universities, colleges and other skills providers already often play a significant role in many local communities and collaborating with local businesses on skills and economic development, but we need to build on this. Collaboration between businesses (large and small) and education providers is important to deliver a more highly skilled workforce. This could be achieved, for example, through investment in buildings that provide both office space and also areas to deliver training. Improving business support facilities may also open up opportunities for local partners, government agencies and the private sector to collaborate more effectively in delivering business support, trade and investment advice.
- 1.29 Addressing the skills that local employers need is essential. Further education providers have the flexibility to deliver the skills provision most relevant to their local areas. In addition, government and local places (through Local Enterprise Partnerships and Mayoral Combined Authorities) have established Skills Advisory Panels and, in some areas, Local Digital Skills Partnerships, to bring together local employers, education providers and other key players to further build an understanding of local labour market and skills needs. Town Investment Plans should use this evidence to identify challenges that local people face and coordinate strategies for how people can be supported locally to meet labour market needs in a way that complements existing skills initiatives and funding streams.
- 1.30 We recognise it is important to ensure everyone has access to high quality education and skills provision in order to reach their potential. Government and places are working together to help create a world leading technical offer including through T-Levels, Apprenticeships and Institutes of Technology. For some towns, investment in education facilities can attract new people to develop their skills. Equally, getting local people qualified to level 3, and build skills around English, maths and digital will help people to access and progress in work.
- 1.31 Places should also consider how they might provide additional support to young people to help them access traineeships or apprenticeships so that they can access and progress in work, especially for those young people at risk of leaving schools and being NEET (not in education or employment or training).

Case example: connecting employers with education providers in the Black Country

The Black Country Skills Factory is an employer-led education and training collaboration which aims to address the shortfall of skills in the Black Country and increase the pipeline of suitably skilled staff to respond to growth. It has been a highly successful project in addressing skills shortages in the advanced manufacturing sector.

The aspiration is to fundamentally shift the relationship between employers and education providers to develop a networked approach to skills delivery: one that is needs-driven by industry demand for skills while also meeting general best practice standards.

Training and education courses are co-developed and co-delivered using shared facilities and industry trainers. This results in the provision of bite-sized skills training courses which fit the current and future needs of highly technical industries. The initial funding for training courses has now come to an end, with new funding being explored. Early findings show that the courses had a significant impact on Black Country businesses and their workforces.



Case example: supporting science intensive firms in Harlow

In 2015, Harlow Council acquired 10 hectares in Harlow to create a collaborative, progressive sci-tech community. The community will provide spaces for start-ups to grow alongside larger, more established firms.

The development is located within the UK Innovation Corridor, an area which already has a global reputation for excellence in scientific research. Harlow Council is working in partnership with Vinci Developments, one of the UK's largest construction companies, and Anglia Ruskin University to create a public health science campus, bringing together research, innovation and manufacturing.

A second development phase was announced in June 2019 for a range of mid-tech units combining office, research and manufacturing and assembly space, with funding of £7.2 million approved for the development. The facility will support small businesses in the area and bring new employment to the local population.

Source: <http://harlowez.org.uk>

Case example: bringing education and skills providers together to boost essential life skills

The Opportunity Area programme established a partnership of education and skills providers in Doncaster, which found that there was a gap in provision for children dealing with multiple disadvantage and vulnerability.

Combining local funding pots with £1m of additional investment from the Department for Education, an Essential Life Skills programme was put in place to develop non-cognitive skills in children, such as confidence, resilience and punctuality.

Source:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/753695/DFE_-_Opportunity_Areas-One_Year_On_.PDF

Connectivity

- 1.32 High quality and well-designed infrastructure is critical to supporting local economies and sustainably improving living standards. Whether through improving the speed and reliability of transport connectivity or ensuring internet speeds are fit for the needs of businesses, infrastructure investment will be key to spreading prosperity in towns.
- 1.33 In many towns, there is a disconnection between where people live, and where jobs and leisure can be found⁸. For towns close to larger urban areas, strengthening transport within the town to regional transport links (e.g. through a bus network) will open up new opportunities for people in the area. All road-based investments should now include provision for bus priority and cycling, unless this can be shown to be inappropriate. Active travel schemes such as new cycle and walking paths, for example, those prioritised in Local Authority's Local Cycling and Walking Infrastructure Plans (LCWIPs), could have the added benefit of supporting the health of the population, as well as contributing to the net zero greenhouse gas emissions target.
- 1.34 While broadband access and speeds are increasing, we need to reduce the barriers to deployment of new gigabit-capable connectivity, including 5G and fibre connectivity to support our businesses to compete globally. For some firms (e.g. the creative industries or the area's start-up community) reliable digital infrastructure is a key determinant of their location of their jobs, and so digital infrastructure could underpin a new wave of entrepreneurialism to take root in our towns and cities. The deployment of digital, place-based infrastructure requires different local authority teams, for example highways, planning, estates, to buy into a single, cohesive vision for the area. Further support for local authorities can be found in the Digital Connectivity Portal⁹.

⁸ http://shura.shu.ac.uk/24128/1/tackling_transport-related_barriers_low-income_neighbourhoods.pdf

⁹ <https://www.gov.uk/guidance/digital-connectivity-portal>

Case example: strengthening transport links between towns and cities

Some towns suffer from disconnection to larger urban areas. Where there are transport links in place, towns should make the most of them by improving access from within the town.

For example, a project to improve cycling and walking access at Dewsbury and Huddersfield rail stations through information displays, safety measures and other enhancements was awarded £1.9 million through the Transforming Cities Fund, allowing more passengers to benefit from regional rail connections.

Towns can also help to strengthen transport networks in city regions, including through developing connections to other towns.

Sheffield City Region was awarded £4.2 million in March 2019, to take forward a suite of active travel measures that will better connect towns and villages across South Yorkshire. This includes plans for improved cycle and pedestrian routes connecting Doncaster's town centre, railway station, smaller towns such as Conisbrough and Thorne, and the new growth opportunities at Doncaster iPort; plus a new cycle route from Rotherham town centre that will help establish a sustainable transport link for around 2,400 new homes at the Bassingthorpe Farm site, beyond the town.



3 the Sheffield Rotherham tram-train trial

Photo © Andrew Tryon (cc-by-sa/2.0)

Case example: using transport infrastructure to give businesses a digital boost in Cambridgeshire

Towns have levers available to them to bring forward the digital revolution. In Cambridgeshire, a new 'Dig Once' policy has been put in place whereby all new major infrastructure projects (roads, cycleways, busways) must now include ducting to enable the fast and efficient installation of fibre.

Wider use of the assets is enabled by virtue of a new joint venture company between Cambridgeshire County Council and the University of Cambridge, Light Blue Fibre Ltd, which is licenced to make all new and existing duct and dark fibre assets commercially available on a wholesale basis (www.lightbluefibre.co.uk).

Alongside investment in digital connectivity for public sector buildings from which nearby firms can benefit, the scheme is bringing fast digital connectivity to businesses in the area, unlocking new growth opportunities.



Case example: opening access to retail in Telford

Retail and leisure businesses are often held back by poor access to the wider area. Addressing this can be complex when working with dense, built up areas, but we know that these schemes create a better, and more sustainable, foundation for local firms than out of town alternatives.

In Telford, a transport scheme reconfigured the Box Road: a high-speed, three-lane, one-way circulatory system surrounding and constraining the pedestrianised retail area and limiting growth of businesses in the area (pictured above).

The new design encouraged lower speeds, which allowed twelve pedestrian crossings to be installed, and new cycle-ways built.

Under the scheme, the shopping area was connected to a major public/private sector development, now completed at Southwater, including a cinema, hotel, bars and restaurants and other leisure attractions. The scheme was complex to design and deliver but puts Telford on a firm footing to grow into the future.

Source:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/648822/local-sustainable-transport-fund-impact-summary-report.pdf

2 Preparing for a Town Deal

- 2.1 This prospectus sets out the first stage of agreeing Town Deal, with the following steps:



- 2.2 We expect Unitary Authorities, District Councils, and Borough Councils in the areas for the towns selected (hereby referred to as ‘the Lead Council’) to develop a Town Deal Board no later than the end of January 2020, then produce a Town Investment Plan no later than Summer 2020. Further information on what we expect to see in both a Town Deal Board and a Town Investment Plan is below.
- 2.3 The Town Deal Board and Investment Plan will together inform the second stage of agreeing a Town Deal: which will include completing a business case based on the selected content of Town Investment Plans with government. We will publish further detail on how we will agree Town Deals in due course, including the amount of capital and revenue funding available, and the interventions that can be supported through the fund.
- 2.4 We know that in some towns, there are strong partnerships and proposals already in place. We expect to work with these places to agree a Town Deal more quickly. This, in turn, will allow others to take advantage of the support being offered by government to develop good proposals. Lead Councils will return a readiness checklist to government to gauge how quickly towns in their area will be able to prepare for a Town Deal.
- 2.5 Agreeing a Town Deal with investment from the Towns Fund of up to £25m per place will be dependent on government receiving high-quality proposals that meet the objective of the fund and follow the further guidance to be published. If government is not content with the quality of proposals, including their alignment with the objective of the Towns Fund by the end of Summer 2020, then it is unlikely a Town Deal would be agreed.
- 2.6 In due course we will announce details of a competition for further towns to develop a Town Deal Board, a Town Investment Plan and have the opportunity to agree a Town Deal. While we will be looking at aligning this with other funds, including the Future High Street Fund, the purpose of these funding streams is different with the Towns Fund focusing on a wider geography than just one high street. In many places Town Deal funding will not necessarily be directed toward the high street.
- 2.7 Where towns are both preparing to agree a Town Deal and are already involved in the Future High Streets Fund, we expect plans to be aligned, whilst still meeting the separate objectives of the funds. We are not changing our expectations or timelines

for those places currently progressing through the Future High Streets Fund.

Capacity funding and support

2.8 Lead Councils will shortly receive capacity funding from government via a s31 grant to support the development of a Town Deal Board and Investment Plan for each of the shortlisted towns in their area. Funding is being allocated according to population size, using the Office for National Statistics' categorisation of small, medium and large towns. The full details are published in the annex of this prospectus.

Town Size	Population (Census 2011)	Capacity funding (£)
Small	5,000 – 20,000	140,000
Medium	20,000 – 75,000	162,019
Large	75,000 – 225,000	173,029

2.9 We would anticipate that this funding will be used for:

- Convening Town Deal Board
- Running business and wider community engagement events
- Developing Town Investment Plans
- Providing technical expertise for business case development

2.10 Places will also receive some support from within the MHCLG, from relevant departments across government, and from further sources to be announced.

The MyTown Campaign

2.11 It is vital that towns engage with communities to find out directly from the public what they love about their place and how they want to see it grow. To do this we are developing a communications and community engagement toolkit for Town Deal Boards. This will be complemented by a media campaign which will:

- Inform people in the 101 towns of the opportunities of the Towns Fund
- Encourage local people to get involved and to generate ideas

2.12 This campaign will support the community engagement and capacity building activity, detailed below.

2.13 To support the campaign, Lead Councils should nominate a point of contact to work alongside government, as part of completing the readiness checklist.

Town Deal Boards

The Town Deal Board will be the vehicle through which the vision and strategy for the town is defined. It will produce a Town Investment Plan and inform the Town Deal, including the amount of investment secured through the Towns Fund.

The role of the Board is to:

- Develop and agree an evidenced based Town Investment Plan
- Develop a clear programme of interventions
- Coordinate resources and influence stakeholders

Which area should it represent?

2.14 The Lead Council should define the area the Town Deal Board will represent on a map. As a default, this should use the boundaries defined by the Office for National Statistics in their recent article¹⁰. This is important so that local communities and other bodies understand where the area of benefit will be. We expect that the geographical area should be continuous.

2.15 Any changes to the ONS boundaries will need to be discussed with government to ensure it includes, as part of the area, the town that was originally selected.

Role of the Lead Council

2.16 The Town Deal Board should be convened by the Lead Council. The governance structure and decision-making structures of the Town Deal Board should be made public by the Lead Council.

2.17 Where more than one town is coming together to develop a Town Deal (more detail on the Joint Town Investment Plans is below), both Lead Councils should have an equal role in the partnership.

2.18 Town Deal Boards can build on pre-existing governance structures and relationships at a local level, if they meet the guidance set out in this prospectus.

2.19 We expect the Town Deal Board to align with the governance standards and policies of the Lead Council including around whistle blowing, conflicts of interest, and complaints.

Who should be represented?

2.20 We recognise that no two towns are the same, but that successful partnerships share some characteristics. We have therefore set out the following requirements and guidelines.

2.21 Town Deal Boards must include:

- **Other tiers of Local Government:** We expect all tiers of local government to be a part of the Town Deal Board:

¹⁰

<https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/articles/understandingtownsinenglandandwales/anintroduction>

- **Town and parish councils:** Town and parish councils have an important role to play in convening stakeholders and providing localised perspective, as they are closely connected to the communities they serve.
- **Upper-tier authorities:** bring crucial understanding of the important role towns play within the wider regional economy – as well as strategic leadership and powers that will be of value to the partnership.
- **Mayoral Combined Authorities and Combined Authorities:** provide a strategic overview of an area and many hold powers that will be critical to delivering the Towns Fund e.g. transport.
- **Members of Parliament:** The MP (or MPs) representing the town should be invited to engage in the process of designing and agreeing the Town Investment Plan.
- **Local businesses and investors:** Driving economic growth and building productivity will require entrepreneurship and investment from business. It will therefore be essential to draw on their leadership and capability to help understand challenges and develop the key proposals. Existing investors currently active in the area also have an important role to play; their experience of driving development in specific regions should be drawn on to identify the best uses of public and private funds. **We expect to see representation on Town Deal Boards through large employers and SMEs.**
- **Local Enterprise Partnerships (LEPs):** LEPs bring a strong specialism in economic development strategy, business engagement, and the local skills system – through Skills Advisory Panels – ensuring Town Investment Plans are informed by local economic strategies e.g. Strategic Economic Plans and Local Industrial Strategies.
- **Communities:** Each town will decide how best to involve their local community, building on the MyTown campaign. Communities should have a meaningful role in decision-making for the future of their town, and Town Deal Boards should draw on the local knowledge and insight that communities can provide on the barriers to driving local growth and productivity. We expect this to be achieved by including community representatives from prominent local civic and faith organisations in the governance structure, such as representatives from local community forums, voluntary and community sector organisations, or Councils of the Voluntary Sector.
- Communities are more likely to work to implement solutions, and be able to take advantage of the economic opportunities resulting from government investment if they engaged early and throughout the process of designing and delivering the Town Investment Plan.

2.22 Town Deal Boards may also include (either in their governance structure or in their engagement activity):

- **Business Improvement Districts (BIDs):** where they exist, BIDs work to improve commercial areas through additional services. They have close relationships with their business members and play a strategic role in place shaping

- **Jobcentre Plus:** provide information on working with people furthest from the labour market, and work closely with the voluntary and third sector to support people into work
- **Anchor institutions:** have strong convening power, as well as a significant role in the local economy. They may include:
 - The wider business community
 - Universities and Further Education colleges
 - Academies and Schools
 - Hospitals
 - Development corporations
 - Local sports teams
 - Cultural and creative institutions
 - Housing sector including housing developers and housing associations
- **Arms-length bodies and other non-departmental government agencies:** Such as Homes England, the Environment Agency, and the Historic England have expertise in delivering interventions, and existing place-based networks across the country, which can bring local expertise, as well as the ability to engage with issues at a regional level.
- **Other private investors and developers:** national or international private investors and developers should be engaged early to understand their requirements for investment and identify the best use of public and private funding.

How should it function?

2.23 The Lead Council should publish the Town Deal Board’s governance structure and ways of working, such as a statement for how the board will engage stakeholders and agree decisions over time. Lead Councils should set out how capacity funding will be spent, and how that will support the process of developing a good Town Investment Plan.

2.24 Whilst the Town Deal Board serves an advisory function to the Lead Council, we expect all members to adhere to the Nolan Principles¹¹, set out clear Terms of Reference, and agree to a Code of Conduct.

2.25 While we recognise that each place is different, Town Deal Boards should appoint a Chair. Where appropriate we expect this Chair to be from the private sector.

Town Investment Plans

2.26 Towns must develop a well-evidenced Town Investment Plan, which sets out a clear understanding of the area, focusing on its assets, opportunities and challenges.

2.27 The amount of investment from the Towns Fund will be determined based on the strength of the Towns Investment Plan amongst other relevant factors.

¹¹ <https://www.gov.uk/government/publications/the-7-principles-of-public-life>

What should it say?

- 2.28 The Town Investment Plan should set out investment priorities that could drive economic growth, supported by clear evidence and targeting investment into the economic infrastructure listed around the objective of the fund, as well as making full use of existing powers, particularly in planning.
- 2.29 Town Investment Plans should complement other pre-existing strategy documents that have been developed with local partners to avoid duplicating efforts, and where necessary build on these to meet the expectations set out in this prospectus. For instance, it will be important to align with Local Industrial Strategies, Skills Advisory Panel analysis, local environmental strategies, Local Plans and Spatial Development Strategies, and Local Transport Plans.
- 2.30 Plans should be cognisant of the wider strategic approach being taken through the Northern Powerhouse, Midlands Engine, Ox-Cam Arc and other pan regional strategies. The document should detail high Value for Money interventions that will drive economic growth.
- 2.31 Investment from this fund should be aligned with the government's clean growth objectives where possible, while ensuring that projects deliver good value for money, and as a minimum must not conflict with the UK's legal commitment to cut greenhouse gas emissions to net zero by 2050.
- 2.32 It should capture existing government and local initiatives and suggest ways of better coordinating investments within a place, where this could lead to further economic growth.
- 2.33 We expect the strategic element of Town Investment Plans to include:
- Background, context and evidence of need for suggested interventions
 - A vision for the town, complementing agreed or emerging local economic strategies
 - A high-level description of priority areas for the short, medium and long term, including:
 - Activity that can be locally funded
 - Projects that could be supported by public investment (including through the Towns Fund), with high level cost estimates
 - Ambitions for private sector investment and community involvement

Case example: aligning Walsall's regeneration with the wider region

Aligning the growth plans of towns with the wider area will mean every opportunity is being acted on. Walsall's regeneration has been developed to ensure it closely aligns to wider plans for the Borough and wider West Midlands Combined Authority. The regeneration of Walsall began in 2017 with the purchase of the Saddlers Shopping Centre – located in a key position on top of Walsall Railway Station. Its location and regional connectivity across the Black Country has resulted in Transport for West Midlands further investing in public transport provision in Walsall.

New Art Gallery Walsall is one of the most prominent buildings in the town centre, and has an international reputation. Walsall Council have therefore put the Gallery at the heart of their Town Centre masterplan. This plan leverages the Art Gallery, and other cultural assets to draw people into the reinvigorated public spaces in the town centre, and encourage footfall for the surrounding retail offer, whilst also attracting workers to the offices located there.

Walsall will play a key role in realising the West Midlands' ambitious housing plans, as part of the West Midlands' Local Industrial Strategy. From the development of homes, to the Walsall to Wolverhampton housing growth corridor, Walsall has an opportunity to attract private sector housing investment to improve attract high-skilled workers to the area and grow the economy.



4 New Art Gallery Walsall

- 2.34 In due course, additional guidance will be published on the interventions in scope for the Towns Fund, the capital revenue split, and business case guidance. At this point, Town Investment Plans will be further developed to add detail to the priorities that could be funded through the fund (where consideration to the economic, commercial, management and financial aspects of proposals should be given.) However, as this is about driving long-term transformative change to local economies, we expect to see capital projects at the core of projects submitted for Town Deal funding.
- 2.35 Lead Councils and Town Deal Boards should seek to engage private investors and developers early. As part of this engagement, opportunities for private investment should be identified collaboratively.
- 2.36 We recognise that Town Deal Boards may want support and advice in developing their Town Investment Plans. A number of departments are considering the best way to provide that support; we anticipate that it will include guidance on assessing the evidence base, and intervention design to ensure Value for Money. For example, Department for Culture Media Sport (DCMS) has already set out its Connected Growth Manual¹², providing guidance to Local Authorities and LEPs on what they can do to support the sectors that DCMS represents.

Joint Town Investment Plans

- 2.37 There is provision for local places to produce a joint Town Investment Plan. This is dependent on towns selected in the list of 101 towns agreeing to work collaboratively and sharing both a Town Deal Board and Town Investment Plan. It is for the local area to decide whether a case can be put to government on the benefits of clustering towns together. This could be within a single local authority, LEP or Combined Authority area. Reasons for this could be:
- The towns in question are next to each other and/or are part of the same continued urban area
 - The towns have significant overlap in terms of economic and social geography
 - The Board representatives of each town would significantly overlap
 - Having multiple smaller geography partnerships would dilute from a more strategic approach across multiple towns
 - There are not suitable levels of stakeholder engagement for a particular town (because it lacks suitable scale etc.) and would benefit from a joint approach
 - There are wider strategic benefits from bringing the towns together
- 2.38 Following this approach will not reduce the levels of capacity funding or the Towns Fund allocation. However, the Lead Council will need to agree this with government ahead of the Town Deal being agreed.

How is it agreed?

- 2.39 The Town Investment Plan must be agreed by the Town Deal Board in line with the Board's locally-agreed governance structure, which we would expect to be agreed

¹² <https://www.gov.uk/government/publications/connected-growth>

and published no later than January 2020.

- 2.40 The Town Investment Plan is a locally owned document and will not require sign off by government, however it will form the basis of deal negotiation and inform the amount of investment agreed through the Towns Fund. The Plan should explicitly set out how the Towns Fund is being used to crowd-in other local and private investment. It should also articulate how the interventions are driving economic regeneration and delivering value for money.
- 2.41 We encourage places to communicate with government departments (both through regular channels and through specific engagement that MHCLG will arrange) on the development of the Town Investment Plan and to discuss investment priorities.
- 2.42 Further guidance on the agreement of Town Deals will be issued in due course.

Learning, networking, and collaboration

- 2.43 We ask the Lead Council to be 'open by default' about their Town Deal Boards, Town Investment Plans and outline business cases, while acknowledging that commercially sensitive information will need to be protected (this should align with the Lead Council's on their process to handle information which is not to be published in the public domain). Town Deal Boards will make their governance structures, profiles on key stakeholders, meeting agendas and minutes (in accordance with the Local Government Act 1972), evidence and any supporting documents for Town Investment Plans publicly available. For instance, this could be published on the Lead Council's website.
- 2.44 We will actively facilitate learning between towns. For example, by running regional events, thematic learning events (e.g. around active travel interventions) and publishing products on 'what works' for local growth in towns. In partnership with the What Works Centre for Local Economic Growth and the What Works Centre for Wellbeing, MHCLG will publish materials and support events for those involved in delivering the Towns Fund, as well as those in other towns.
- 2.45 We will be appointing officials who will support collaboration – strengthening existing connections between towns and creating new ones. They will also support Town Deal Boards to connect with local partners. For example, in towns benefiting from the government's Opportunity Area programme are encouraged to connect with their local Opportunity Area partnerships, thereby ensuring that Town plans can build on local efforts already underway in improving education and skills. Contact details can be found in the relevant published Opportunity Area plans.
- 2.46 Alongside future guidance being published on the Town Deal process, we will set out our expectations for monitoring and evaluation, as well as guidance on when Town Investment Plans should be published online.

3 Annexes

Timeline for Lead Councils

Capacity funding distributed to Lead Councils	November 2019
Readiness checklist returned	19 th November 2019
All Town Deal Boards convened (including publication of town boundary)	End of January 2020
Further guidance published	Early 2020
All Town Investment Plans produced	Summer 2020
Town Deals agreed	2020-21
A competition for further Town Deals	2020

Capacity funding allocation per town

Local Authority	Town(s)	Town Capacity Funding Allocation (£)	Local Authority Total (£)
Allerdale Borough Council	Workington	162,019	162,019
Ashfield Council	Kirkby-in-Ashfield	162,019	324,038
	Sutton in Ashfield	162,019	
Barnsley Council	Goldthorpe	140,000	140,000
Barrow Borough Council	Barrow-in-Furness	162,019	162,019
Bedford Borough Council	Bedford	173,029	173,029
Blackburn with Darwen Borough Council	Darwen	162,019	162,019
Blackpool Council	Blackpool	173,029	173,029
Bolton Council	Bolton	173,029	173,029
Boston Borough Council	Boston	162,019	162,019
Bournemouth, Christchurch and Poole Unitary	Bournemouth	173,029	173,029
Bradford Metropolitan District Council	Keighley	162,019	324,038
	Shipley	162,019	
Broxtowe Borough Council	Stapleford	140,000	140,000
Calderdale Council	Todmorden	140,000	302,019
	Brighouse	162,019	
Carlisle City Council	Carlisle	173,029	173,029
Charnwood Borough Council	Loughborough	162,019	162,019
Cheshire East Council	Crewe	162,019	162,019
Chesterfield Borough Council	Staveley	140,000	140,000
Colchester Borough Council	Colchester	173,029	173,029

Copeland Borough Council	Cleator Moor	140,000	280,000
	Millom	140,000	
Corby Borough Council	Corby	162,019	162,019
Cornwall Council	Penzance	140,000	604,038
	St Ives	140,000	
	Camborne	162,019	
	Truro	162,019	
Durham County Council	Bishop Auckland	162,019	162,019
Crawley Borough Council	Crawley	173,029	173,029
Darlington Borough Council	Darlington	173,029	173,029
Doncaster Borough Council	Stainforth	140,000	313,029
	Doncaster	173,029	
Dudley Borough Council	Dudley (Dudley)	173,029	173,029
East Lindsey District Council	Mablethorpe	140,000	302,019
	Skegness	162,019	
East Riding of Yorkshire Council	Goole	162,019	162,019
East Staffordshire Borough Council	Burton upon Trent	162,019	162,019
East Suffolk District Council	Lowestoft	162,019	162,019
Erewash Borough Council	Long Eaton	162,019	162,019
Great Yarmouth Borough Council	Great Yarmouth	162,019	162,019
Halton Borough Council	Runcorn	162,019	162,019
Harlow District Council	Harlow	173,029	173,029
Hartlepool Borough Council	Hartlepool	173,029	173,029
Hastings Borough Council	Hastings	173,029	173,029
Herefordshire Council	Hereford	162,019	162,019
Ipswich Borough Council	Ipswich	173,029	173,029
Borough Council of King's Lynn and West Norfolk	King's Lynn	162,019	162,019
Kirklees Council	Dewsbury	162,019	162,019
Leeds City Council	Morley	162,019	162,019
Lewes District Council	Newhaven	140,000	140,000
Lincoln City Council	Lincoln	173,029	173,029
Mansfield District Council	Mansfield	173,029	173,029
Mendip District Council	Glastonbury	140,000	140,000
Middlesbrough Borough Council	Middlesbrough	173,029	173,029
Milton Keynes Council	Milton Keynes	173,029	173,029
Newark and Sherwood District Council	Newark-on-Trent	162,019	162,019
Newcastle-under-Lyme Borough Council	Kidsgrove	162,019	335,048
	Newcastle-under-Lyme	173,029	
North East Derbyshire District Council	Clay Cross	140,000	140,000
North East Lincolnshire Council	Grimsby	173,029	173,029

North Lincolnshire Council	Scunthorpe	173,029	173,029
Northampton Borough Council	Northampton	173,029	173,029
Northumberland County Council	Blyth	162,019	162,019
Norwich City Council	Norwich	173,029	173,029
Nuneaton and Bedworth Borough Council	Nuneaton	173,029	173,029
Oldham Borough Council	Oldham	173,029	173,029
Pendle Borough Council	Nelson	162,019	162,019
Peterborough City Council	Peterborough	173,029	173,029
Preston City Council	Preston	173,029	173,029
Redcar and Cleveland Borough Council	Redcar	162,019	162,019
Redditch Borough Council	Redditch	173,029	173,029
Rochdale Borough Council	Rochdale	173,029	173,029
Rotherham Borough Council	Rotherham	173,029	173,029
Sandwell Metropolitan Borough Council	Rowley Regis	162,019	486,058
	Smethwick	162,019	
	West Bromwich	162,019	
Scarborough Borough Council	Whitby	140,000	302,019
	Scarborough	162,019	
Sedgemoor District Council	Bridgwater	162,019	162,019
Sefton Council	Southport	173,029	173,029
Sheffield City Council	Stocksbridge	140,000	140,000
South Ribble Borough Council	Leyland	162,019	162,019
St. Helens Council	St Helens	173,029	173,029
Stevenage Borough Council	Stevenage	173,029	173,029
Stockport Metropolitan Borough Council	Cheadle	140,000	140,000
Stockton on Tees Borough Council	Thornaby-on-Tees	162,019	162,019
Swindon Borough Council	Swindon	173,029	173,029
Telford & Wrekin Council	Telford	173,029	173,029
Thanet District Council	Margate	162,019	162,019
Thurrock Council	Tilbury	140,000	302,019
	Grays	162,019	
Torbay Council	Torquay	162,019	162,019
Wakefield Council	Castleford	162,019	335,048
	Wakefield	173,029	
Walsall Borough Council	Bloxwich	162,019	324,038
	Walsall	162,019	
Warrington Borough Council	Warrington	173,029	173,029
Wirral Metropolitan Borough Council	Birkenhead	173,029	173,029
City of Wolverhampton Council	Wolverhampton	173,029	173,029
Worcester City Council	Worcester	173,029	173,029

DARLINGTON TOWN DEAL BOARD

Attendees	Position
Heather Scott	Leader of Darlington Borough Council
Peter Gibson	Darlington MP
Paul Wildsmith	Managing Director, Darlington Borough Council
Alison Fellows	Commercial & Delivery Director, Tees Valley Combined Authority
Angela Howey BT (Formerly EE)	Member of the Tees Valley LEP Member of Darlington Cares Large Local Employer
Kate Roe	Principal, Darlington College
Nicola Bailey	Chief Officer, Clinical Commissioning Group
Julie Wallin, Carver Commercials	Town Centre Reference Group member Local Business
Sarah Hackett	Chief Executive, YMCA
Yvonne Richardson	Community Representative
Adrian Green	Chief Superintendent, Durham Police
Jake Tompkins	Managing Director, Modus Seabed Intervention Limited Local Business
Key Support Officers	
Ian Williams	Director of Economic Growth and Neighbourhood Services, Darlington Borough Council
Mark Ladyman	Assistant Director, Economic Growth, Darlington Borough Council

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CABINET
4 February 2020

PROJECT POSITION STATEMENT & CAPITAL PROGRAMME MONITORING
QUARTER THREE 2019/20

Responsible Cabinet Member – Councillor Charles Johnson,
Efficiency and Resources Portfolio

Responsible Directors - Paul Wildsmith, Manager Director
Ian Williams, Director of Economic Growth and Neighbourhood Services

SUMMARY REPORT

Purpose of the Report

1. This report provides
 - (a) A summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme.
 - (b) An update on the current status of all construction projects currently being undertaken by the Council
2. It also seeks approval for a number of changes to the programme.

Summary

3. The projected outturn of the current Capital Programme is £225.203m against an approved programme of £225.773m. The investment is delivering a wide range of improvements to the Council's assets and more critically, to Council services. Refurbishment of council homes, improved learning environments in schools, better traffic flows and opportunities for sustainable travel have been achieved and are detailed within the report. The programme, including commitments, remains affordable within the Medium Term Financial Plan (MTFP) for 2019/20 – 2022/23.
4. The Council has a substantial annual construction programme of work. The current project position statement (PPS) shows there are 36 live projects currently being managed by the Council with an overall project outturn value of £82.770m. The majority of projects are running to time, cost and quality expectations with no foreseeable issues.
5. The projects are managed either by the Council's in-house management team, a Framework Partner or by Consultants sourced via an open/OJEU tender process.

Recommendations

6. It is recommended that Cabinet :-

- (a) Note the attached status position on construction projects.
- (b) Note projected capital expenditure and resources.
- (c) Approve the adjustments to resources as detailed in paragraph 20.

Reasons

7. The recommendations are supported by the following reasons: -

- (a) To inform Cabinet of the current status of construction projects.
- (b) To make Cabinet aware of the latest financial position of the Council.
- (c) To maintain effective management of resources.

Paul Wildsmith
Managing Director

Ian Williams
Director of Economic Growth and
Neighbourhood Services

Background Papers

- (i) Capital Medium Term Financial Plan 2019/20 – 2022/23
- (ii) Project Position Statement November 2019

Brian Robson : Extension 6608
 Claire Hayes : Extension 5404

S17 Crime and Disorder	This report has no implications for crime and disorder.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact	There are no carbon impact implications in this report
Diversity	There are no specific implications for diversity
Wards Affected	All wards are affected.
Groups Affected	The proposals do not affect any particular groups within the community
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	The report does not represent a key decision
Urgent Decision	For the purpose of the 'call-in' procedure this does not represent an urgent matter.
One Darlington: Perfectly Placed	The Capital Programme referred to in the report supports delivery of the Sustainable Community strategy through appropriate deployment of the Council's resources
Efficiency	The recommendations support the effective and efficient use of resources.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

2019/20 Capital Spend and Resources

Information and Analysis

8. **Appendix 1** is a summary of all of the live construction projects and provides an overview on numbers, client responsibility, details of projected spend against budget and projected completion dates.
9. **Appendix 2** is for information and lists all live construction projects and provides details on numbers, type and details of the key individuals responsible for the delivery of the projects. It also provides a statement on the current status position on each project, details of actions being taken, where required and any current issues
10. **Appendix 3** summarises the Council's capital commitments which are yet to be financed and also shows how it is intended for them to be financed. The total value of commitments, including available resources brought forward from previous years and 2019-20 schemes previously released by Cabinet, is £109.973m.
11. **Appendix 4** shows the Council's projected capital receipts and how they are going to be utilised to help finance the capital programme over the life of the MTFP.

Project Position Statement

12. Project management procedures require the production by project managers of a Project Position Statement (PPS) for all projects over £75,000. This report brings together the pertinent data from the current PPS with financial information from the Financial Management System (FMS) and approvals by Cabinet.
13. The Project Position Statement (Appendix 1) details the current live construction projects, up to the end of November 2019, by delivery area, and provides details on numbers, the current status position on each project with regards to budget and completion and any comments on current issues. The statement excludes any completed projects or those on hold.
14. The overview of live construction projects is as follows:-

	Projects	Current Approved Budget £	Projected Outturn £	Variance %	Variance (Value) £
(a) Economic Growth & Neighbourhood Services & Resources	33	79,522,257	79,375,244	(0.18)	(147,013)
(b) People	3	3,383,001	3,394,745	0.35	11,744
TOTAL	36	82,905,258	82,769,989	(0.16)	(135,269)




15. The table shown above includes a column for current approved budget. In certain cases this budget figure may be different from the original approved budget. This could be as a result of variances identified during construction or other variables not known at the initiation stage. The original budget and all subsequent changes have been reported to and approved by Cabinet.

16. The live projects are at the following stages:

Department	Brief	CP1	CP2	CP3	CP4	CP5	Total
Economic Growth & Neighbourhood Services & Resources	0	12	2	11	6	2	33
People	0	0	2	1	0	0	3
TOTAL	0	12	4	12	6	2	36

- (a) **Control Point 1 (CP1) – Start Up:** is used to define the position of a project at its conception stage.
- (b) **Control Point 2 (CP2) – Initiate:** defines a project at feasibility stage and will likely include a desktop assessment of a project and the use of informed estimates.
- (c) **Control Point 3 (CP3) – Define:** the point that the project is progressed to RIBA Stage F, i.e. detailed design.
- (d) **Control Point 4 (CP4) – Construction Phase:** is the stage at which work begins on the project, i.e. for a construction project on site through to build completion.
- (e) **Control Point 5 (CP5) – Evaluate:** is the stage post completion of the project at which time the project is reviewed and lessons learned are discussed in order that they can be taken to the next or similar projects.

17. The status on live projects is as follows:

Department			
Economic Growth & Neighbourhood Services & Resources	1	31	1
People	0	3	0
TOTAL	1	34	1

- (a) Star and triangle symbols are used to identify projects that have variances which are:-
 - (i) More than £5,000, if the variance is also more than 5% of the approved budget for the project, or
 - (ii) More than £50,000 regardless of the percentage variance

- (b) Projects that are within these margins are symbolised with circles.
- (c) In addition to cost, the same symbols are used to indicate similar levels of variances in time and quality/outputs/outcomes.

Reconciliation of Project Position Statement to Capital Programme

18. The table shown below reconciles the differences between the Capital Programme (CP) and the Project Position Statement (PPS). Differences occur because the Project Position Statement includes all construction projects over £75,000 in value funded from Capital and Revenue sources. Spending within the Capital Programme is not always of a construction nature, can be of any value and excludes Revenue funded schemes.

	Value £m
Live Projects from Project Position Statement	82.770
Schemes closed or on hold within CP but awaiting PPS post project review.	57.319
Capital schemes that were complete or nearing completion, before the production of PPS, are not included within PPS.	0.429
Annualised Schemes excluded from PPS - Housing Repairs & Maintenance	5.575
Annualised Schemes excluded from PPS - Highways Maintenance	16.113
Annualised Schemes excluded from PPS - Children's Services School Maintenance	0.089
Non-Construction excluded from PPS	11.245
Capital Investment Fund excluded from PPS	36.685
Projects under £75k are excluded from PPS reporting.	2.036
Schemes Included with PPS & CM Reporting	(1.633)
Capital schemes not yet integrated into PPS reporting.	14.137
Funding not yet allocated	0.438
Capital Programme	225.203

Capital Programme

19. Paragraph 20 shows the movements in the Capital Programme since the approval of the 2019/20 Capital MTFP, some of which have not yet been approved by Members.

20. Adjustment to resources requested by departments:-

Adjustments needing approval release

Department	Scheme	Value £	Reason for adjustment	Resource type adjusted
Economic Growth	Library Self Service (included in revised scheme)	(65,758)	RCCO	Funds moved back to Centre
Economic Growth	Library relocation to the Dolphin Centre (superseded by new scheme).	(815,587)	Funds no longer required	Funds moved back to Centre
TOTAL		(881,345)		

Outcome of Consultation

21. There has been no consultation in the preparation of this report.

Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
23	Civic Theatre Refurbishment & Theatre Hullaballoon	Economic Growth & Neighbourhood Services	£16,069,000	£16,069,000	06-Nov-17	06-Nov-17	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.
25	West Cemetry Development	Economic Growth & Neighbourhood Services	£4,900,000	£4,900,000	01-Mar-21		The project is currently in the design stage with planning application to be submitted in December. Key project milestones, public consultation 07/11/19 Pre -planning application submission 19/11/19
173	Summer Works 2019/2020	People	£291,793	£303,537	01-Nov-19	01-Nov-19	<p>Borough Road Nursery – Loose render still needs addressing.</p> <p>George Dent Nursery – All works are now complete.</p> <p>Red Hall Primary School – All works are now complete.</p> <p>CCTV – survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education.</p> <p>Emergency lighting - survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education.</p> <p>Rise Carr College Roofing – All works are now complete.</p> <p>Whinfield Primary School – a small section of the roofing works need addressing due to a leak and sections of the guttering still require a felt support tray to be installed.</p> <p>Emergency lighting - survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education.</p> <p>Fire, Intruder and access alarms systems - survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education.</p> <p>CCTV – install additional CCTV cameras within the school. The school are arranging these works themselves but they will be funded by Education. There is currently forecasting an overspend but this is likely to reduce with the agreement of the final costs</p>
174	RedHall SEND	People	£1,568,289	£1,568,289	01-Sep-20		<p>The original CP1 key milestones dates are below,</p> <p>Cabinet Meeting 10th September 2019</p> <p>Planning application 20th September 2019 scheme is currently in detailed design</p> <p>Start on site Anticipated January 2020</p> <p>Occupation September 2020</p>

Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
175	Rise Carr SEND	People	£1,522,920	£1,522,920	31-Oct-20		The key milestones dates are below, Cabinet Meeting 10th - September 2019 Pre -Planning application - September 2019 Planning application and listed building consent for new build and internal alterations - November Planning application and listed building consent for the windows only – January 2020 Start on site - February 2020 Occupation - October 2020 Scheme is in detailed design stage
226	Ingenium Parc Masterplan + Infrastructure	Economic Growth & Neighbourhood Services	£5,687,756	£5,687,756	30-Mar-21		Complete – McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. The revised surface water route will involve a complex dig additionally constrained by very limited access, ditches, underground stats, overhead HV lines and a small working area between permanent bodies of water within a nature reserve. In order to plan and carry out these works safely within these constraints the decision was taken to re-programme the procurement until July 2020. This will ensure we can approach the market with a comprehensive brief and design and make a start on 1st November when the ecological window reopens. Currently reviewing budget against outturn cost as a result of additional works post contract commencement.
227	NBMC Car Park	Economic Growth & Neighbourhood Services	£611,500	£510,643	01-Aug-17	01-Aug-17	CP5 Project Close out to be completed
228	Feethams House	Economic Growth & Neighbourhood Services	£8,500,000	£8,500,000	30-Jul-19		Works progressing well on site with the building nearly water tight

Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
230	Central Park - Network Rail Accessway	Economic Growth & Neighbourhood Services	£495,000	£495,000	31-Mar-18	31-Mar-19	Delayed due to poor ground conditions
231	Faverdale Project Development	Economic Growth & Neighbourhood Services	£440,000	£440,000	30-Sep-20		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer and whether DBC progress with Stage 2 or transfers to Developer.
317	Dophin Centre Refurbishment	Economic Growth & Neighbourhood Services	£2,850,000	£2,850,000	05-May-16	30-Apr-16	Works complete CP5 to complete.
449	Whitby Way Housing	Economic Growth & Neighbourhood Services	£1,125,000	£1,108,206	18-May-18		Works complete, in defect period.
451	East Haven Housing	Economic Growth & Neighbourhood Services	£5,402,952	£5,402,952	30-Jun-21		Detailed design underway in advance of planning application. Commencement on site expected summer 2020
452	Harris Street Housing	Economic Growth & Neighbourhood Services	£5,583,411	£5,583,411	11-Jun-21		Detailed design ongoing. Changes to include childrens homes incorporated.
453	Allington Way North Housing	Economic Growth & Neighbourhood Services	£4,318,538	£4,320,865	31-Aug-19	01-Nov-19	Complete.

Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
454	Fenby Avenue Housing - Phase II	Economic Growth & Neighbourhood Services	£2,155,000	£2,148,148	06-Mar-20		Latest agreed completion date back to 27th March 2020. Contamination issues and weather delays have prolonged the programme
455	IPM (Internal Planned Maintenance) Programme 2019 / 20 Housing	Economic Growth & Neighbourhood Services	£1,980,000	£1,980,000	31-Mar-20		Works started on site 1/4/19, all works are on target to be completed 31/03/20
456	Central Heating Programme 2019 / 20 Housing	Economic Growth & Neighbourhood Services	£950,000	£950,000	31-Mar-20		Works started on site 1/4/19, all works are on target to be completed 31/03/20
457	Replacement Door Programme 2019 / 20 (Springfield Estate) Housing	Economic Growth & Neighbourhood Services	£250,000	£250,000	31-Mar-20		Works started on site 05/06/19 and is planned to be completed 31/12/19
458	Windows Replacement Programme Housing	Economic Growth & Neighbourhood Services	£500,000	£500,000	31-Mar-20		Works started on site 01/06/19 and is planned to be completed 30/11/19
459	Roof Replacement Programme Housing	Economic Growth & Neighbourhood Services	£700,000	£700,000	31-Mar-20		Works started on site 5/5/19, works planned to be completed on 31/03/2020
460	External Wall Repair Programme Housing	Economic Growth & Neighbourhood Services	£300,000	£300,000	31-Mar-20		Works started on site 5/5/19, works planned to be completed on 31/03/2020

Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
461	Allington Way - Phase 3	Economic Growth & Neighbourhood Services	£8,638,250	£8,624,580	16-Jul-21		Enabling works commencing 9/12/2019. Main works Start on Site scheduled for Jan 2020.
462	Skinnergate Re-development Housing	Economic Growth & Neighbourhood Services	tbc	tbc	tbc		Feasibility works ongoing
622	Central Park Junction and Spine Road	Economic Growth & Neighbourhood Services	£2,515,660	£2,515,660	31-May-16	31-May-16	All works complete. CP5 to complete
623	Parkgate Footbridge D&B	Economic Growth & Neighbourhood Services	£1,075,000	£1,075,000	15-Mar-19	12-Mar-19	Commenced on site 28/08/2018, completion date extended to March 2019 due to variation to works. Project now at CP4 stage. Works will include 12 months retention period after completion date.
626	Feethams Crossing	Economic Growth & Neighbourhood Services	£266,167	£255,000	31-Mar-20		Works in construction stage
627	Redmire Close Cycle Route	Economic Growth & Neighbourhood Services	£150,000	£150,000	31-Mar-21		Design work underway
628	Houghton Road/Tornado Way	Economic Growth & Neighbourhood Services	£1,539,433	£1,539,433	31-Mar-20		On site

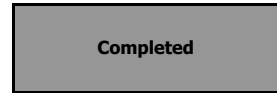
Capital Project Position Statement

Appendix 1

Nov-19

Ref No	Title	Client	Approved Budget	Outurn Forecast	Planned Completion	Actual Completion	Comment
631	Rotary Way cycleway	Economic Growth & Neighbourhood Services	£320,000	£320,000	31-Mar-20		Design work underway
634	Yarm Road/Lingfield Way junction	Economic Growth & Neighbourhood Services	£1,043,000	£1,043,000	31-Mar-20		On site
636	S & D Trackbed	Economic Growth & Neighbourhood Services	£175,590	£175,590	31-Mar-20		Planning approval was received on 20th August 2019. NEPO advertisement was complete on 26th July 19 with Brambledown Landscape Services Ltd being the winning tenderer. Intention to award was issued with a clause stating work would only commence if the funding bid was successful. The funding bid was submitted via the Transport Officer on Thursday 22nd August 2019. Response due by mid November 2019.
641	Allington Way Cycle Route	Economic Growth & Neighbourhood Services	£273,000	£273,000	31-Mar-20		On site
642	Abbots Yard Car Park	Economic Growth & Neighbourhood Services	£83,000	£83,000	31-Mar-21		To be programmed in next financial year
643	Victoria Road Access to Station	Economic Growth & Neighbourhood Services	£625,000	£625,000	31-Mar-20		Consulation complete in detailed design stage
			82,905,258	82,769,989			

Capital Project Position Statement



L = Live; C = Complete; H = On Hold

Nov-19

Project Ref Number	Project Title	Stage					Status Symbol ▲ = Triangle ● = Circle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (Days)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place <small>(Please provide information on the contracts that are in place as part of the Project)</small>	Contract Type / Form	Contract With	Contract Value
		CP1 Start	CP2 Initiate	CP3 Define	CP4 Construct	CP5 Operate																						Progress / Plan / Schedule	Budget	Issues				
23	Civic Theatre Refurbishment & Theatre Hullaballoon						●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	LO115	£50,000	£50,000		£16,069,000	£16,069,000	0	0	01-Aug-13	06-Nov-17	06-Nov-17	0	Yes	Yes	Todd Milburn	Works complete. In defect period. Activity plan elements are still being delivered up to March 2021, working to current approved budget.			SCAPE	NEC3	Willmott Dixon	£12,885,288
25	West Cemetry Development						●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	R0154	£4,900,000	£4,900,000		£4,900,000	£4,900,000	0	0	01-Mar-21	01-Mar-21	01-Mar-21	0	Yes	Yes	Todd Milburn	The project is currently in the design stage. Key project milestones, public consultation 07/11/19 Pre -planning application submission 19/11/19	Cabinet have agreed the 4.9 m	Access arrangements	ALIGN	JCT	Building Services	
173	Summer Works 2019/2020						●	L	People	Peope	Tony Murphy	Rebecca Robson	Various	£238,894	£238,894		£291,793	£303,537	4.0%	£11,744	01-Sep-19	01-Nov-19	01-Nov-19	0	Yes	YES	Mike Brown	Borough Road Nursery – Loose render still needs addressing. George Dent Nursery – All works are now complete. Red Hall Primary School – All works are now complete. CCTV – survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education. Emergency lighting - survey existing system and fund the recommendations up to the budget amount, school are arranging these works themselves but they will be funded by Education. Rise Carr College Roofing – All works are now complete.	We are currently showing a £9,240.60 overspend on the overall programme, this is made up of the following items, but doesn't match as we have come in slightly under on other accounts. The un earthing of asbestos at Whinfield has increased the budget by £8,000 to fund the removal / disposal of the contaminated land and then the additional clean soil needed for the back fill to complete the scheme. During the periodic electrical test we carried out at George Dent it highlighted £2,030 of emergency works so we asked that they were completed as part of the summer works. TQ approved at Red Hall to supply and install additional fascia boards to parts of the building due to when the defective rainwater pipes were removed the existing fascias were damaged to fix too. £1,700. We are hopeful within the savings made on site, or the electrical works still being priced by the schools that the overspend will be dissolved into the	Final accounts are currently been issued, CP5 review meetings booked in for early December, once this has been done I will complete the CP5 and pass this to Tony to sign.	DLO Delivery	DBC standard T&C	Internal - Building Services	£269,684
174	RedHall SEND						●	L	People	Peope	Tony Murphy	Rebecca Robson	E1888	£1,568,289	£1,568,289		£1,568,289	£1,568,289	0.0%	£0	01-Sep-20	01-Sep-20	01-Sep-20	0	Yes	Yes	Mike Brown	The original CP1 key milestones dates are below, Cabinet Meeting 10th September 2019 Planning application 20th September 2019 scheme is currently in detailed design Start on site anticipated January 2020 Occupation September 2020	Cabinet approved costs £1,572,289.00 SEND Capital £350,000.00 Basic Need Capital £1,222,289.00 Awaiting CP2 costs from BDS	The design team have highlighted that the original agreed CP1 milestones dates issues in April 2019 are not going to be achieved and that a October opening is more realistic. This isn't ideal for the two schools and we need to be mindful of the needs of the children accessing these units, transition periods, contract termination dates and recruitment timescales. All these constraints needs to be taken into account and managed appropriately. Before the summer holidays Education gave both project teams approval to works at risk and carry out all the site surveys to allow the detailed design stage to commence before having cabinets approval, this was to help accelerate the program.	DLO Delivery	DBC standard T&C	Internal - Building Services	£1,118,913
175	Rise Carr SEND						●	L	People	Peope	Tony Murphy	Rebecca Robson	E1889	£1,522,920	£1,522,920		£1,522,920	£1,522,920	0	0	01-Sep-20	31-Oct-20	31-Oct-20	0	Yes	Yes	Mark McIntosh	The key milestones dates are below, Cabinet Meeting 10th - September 2019 Pre -Planning application - September 2019 Planning application and listed building consent for new build and internal alterations - November Planning application and listed building consent for the windows only - January 2020 Start on site - February 2020 Occupation - October 2020 scheme is in detailed design stage	Cabinet approved costs £1,526,920.00 SEND Capital £350,000.00 Basic Need Capital £1,176,920.00 Awaiting CP2 costs from BDS/Aecom	The design team have highlighted that the original agreed CP1 milestones dates issues in April 2019 are not going to be achieved and that a October opening is more realistic. This isn't ideal for the two schools and we need to be mindful of the needs of the children accessing these units, transition periods, contract termination dates and recruitment timescales. All these constraints needs to be taken into account and managed appropriately. Before the summer holidays Education gave both project teams approval to works at risk and carry out all the site surveys to allow the detailed design stage to commence before having cabinets approval, this was to help accelerate the program.	Perfect Circle	JCT	Internal - Building Services	£1,094,145

Project Ref Number	Project Title	Stage				Status Symbol s = Triangle c = Circle H = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (CP1)	Revised Project Completion Date	Anticipated Project Completion Date / Actual	Schedule Variation (days)	Risk Log Used	CDM Notifiable	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value	
		CP1 Start	CP2 Initiate	CP3 Define	CP4 Construct																						Progress / Plan / Schedule	Budget	Issues					
226	Ingenium Parc Masterplan + Infrastructure					▲	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0130	£2,403,100	£4,400,000		£5,687,756	£5,687,756	0	0	31-Aug-18	30-Mar-21	30-Mar-21	0	Yes	Yes	Noel Walecki/ Kevin Snaith	Complete – McMullen Road Roundabout, Salters Lane Cycle Route, Cummins Car Park, Phase 1 Ecological mitigation: Ponds & hibernacula. Spine Road. One of the final elements of the spine road work for will be to lay service ducts underneath the road crossings (entrances to Cummins and the hammerhead at the bottom of the spine road) so that utilities can be connected into site. The revised surface water route will involve a complex dig additionally constrained by very limited access, ditches, underground stats, overhead HV lines and a small working area between permanent bodies of water within a nature reserve. In order to plan and carry out these works safely within these constraints the decision was taken to re-programme the procurement until July 2020. This will ensure we can approach the market with	Currently projecting to be on budget with all outstanding work provided for (including contingencies). Estimates have been requested from DBC Highways for an extension to the Spine Road to provide access to Phase 2 & 3 plots. A decision can be taken in the new year whether to make a business case to the Indigenous Darlington fund for these works.	The marketing strategy is to be reviewed in light of the time delay due to the SuDS and drainage works. Currently the spine road ends just south of the first plot and there is no provision in for its extension to serve further phases/plots (see Budget comments).	1. Spine Road 2. Phase 2 Ecological mitigation; Planting & seeding	Term Contract NEC Short	DBC highways Brambledown Construction	1. £961,551 2. £148,346	
227	NBMC Car Park					★	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Brian Robson	R0131	£611,500.00	£611,500		£611,500	£510,643	-16.5%	£-100,857	01-Dec-16	01-Aug-17	01-Aug-17	0	Yes	Yes	Noel Walecki	CP5 Project Close out to be completed							
228	Feethams House					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Williams	Jenny Dixon Project/ Richard Storey PM-construction	D0161	£246,000	£8,500,000		£8,500,000	£8,500,000	0	£-53,089	30-Jul-19		30-Sep-19		Yes	Yes	Tim Rainford (Nappers)	Work is progressing well on site with the building nearly water tight							
230	Central Park - Network Rail Accessway					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Brian Robson	R0135	£200,000	£495,000	£495,000	£495,000	£495,000	0	0	31-Mar-18		31-Mar-19	365	Yes	Yes	Noel Walecki	Delayed due to ground conditions	Budget has increased due to potential ground conditions and options to deal with contaminated material	Scheme was completed 16/5/19 with perimeter fencing left around the site. A large stockpile approximately 650 cubic metres has been left on site. This will need to be incorporated into the wider landscaping scheme. The stockpile contains asbestos containing material and must not be disturbed. Air monitoring will need to be done during prolonged dry, windy spkls. Ground conditions are proving to be problematic, some delay has been incurred, main construction works are underway.	with DBC Highways	Internal - Building Services			
231	Faverdale Project Development					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Julia McCabe	R0137	£440,000	£440,000		£440,000	£440,000	0	0	01-Jun-18	30-Sep-20	30-Sep-20	0	Yes	Yes		This work is feasibility on development options. Stage 1 Feasibility is complete, discussions ongoing with developer about whether DBC progress with Stage 2 or transfers to Developer.							
317	Dophin Centre Refurbishment					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Ian Thompson	Brian Robson	D0125	£2,750,000	£2,850,000		£2,850,000	£2,850,000	0	0	30-Apr-16	05-May-16	30-Apr-16	-5	YES	YES	Todd Milburn	Works complete CP5 to complete	Budget is made up of £2.75m Cabinet approval and additional £100k from Community Services	Works to external canopy complete	Willmott Dixon (Through SCAPE framework)	NEC ECC Option A	Willmott Dixon	£2.75m	
449	Whitby Way Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6739	£1,011,428	£975,000		£1,125,000	£1,108,206	-1.5%	£-16,794	18-May-18	18-May-18	30-Sep-18	135	Yes	YES	Clark Morrison	Works complete, in defect period			Internal	Internal	DLO	£1,064,562	
451	East Haven Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	IPM	£5,402,952	£5,402,952	£5,402,952	£5,402,952	£5,402,952	0	0	30-Jun-21	30-Jun-21	30-Jun-21	0	Yes	Yes	Mike Brown	Detailed design underway in advance of planning application. Commencement on site summer 2020.	Initial CP1 budget estimate produced	Agreement with carehome to be negotiated. Options over housing mix produced.					
452	Harris Street Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6740	£5,049,000	£5,049,000		£5,583,411	£5,583,411	0	0	01-Oct-20	11-Jun-21	11-Jun-21	0	Yes	Yes	Mike Brown	Detailed design ongoing. Changes to include childrens homes incorporated.	Budget changed to reflect latest proposals.	Main design changed significantly to run along back of properties on Estoril Rd South as opposed to extension to Harris St to Salters Lane to satisfy planners - Councillors consulted on proposal					
453	Allington Way North Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6741	£4,256,436	£4,256,436		£4,318,538	£4,320,865	0.1%	£2,327	31-May-19	31-Aug-19	01-Nov-19	62	Yes	Yes	Mike Brown	Complete	Budget increase by 55k to support client change requests	HE financial completion agreed	Main contractor DBC	in spirit of JCT	Building Services	£4,129,520	
454	Fenby Avenue Housing - Phase II					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6135	£2,019,963	£2,019,963		£2,155,000	£2,148,148	-0.3%	£-6,852	31-Jan-20	06-Mar-20	27-Mar-20	21	Yes	Yes	Mike Brown	Latest agreed completion date back to 27th March 2020. Contamination issues and weather delays have prolonged programme	On current approved budget	Agreement to notify Homes England of completion delay to April 2020 to mitigate any further delays over winter.	Main contractor DBC	in spirit of JCT	Building Services	£1,921,233	
455	IPM (Internal Planned Maintenance) Programme 2019 / 20 Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6242	£1,980,000	£1,980,000	£1,980,000	£1,980,000	£1,980,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0				Works started on site 1/4/19, all works are on target to be completed 31/03/20	Works still planned to be completed on budget		Main contractor DBC			£1,350,000	
456	Central Heating Programme 2019 / 20 Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6231	£950,000	£950,000	£950,000	£950,000	£950,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0				Works started on site 1/4/19, all works are on target to be completed 31/03/20	Works still planned to be completed on budget		Main contractor DBC			£95,000	

Project Ref Number	Project Title	Stage				Status Symbol ● = Circle ▲ = Triangle ★ = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (2019)	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual Completion Date	Schedule Variation (days)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value		
		CP1 Start	CP2 Initiate	CP3 Define	CP4 Construct																						Progress / Plan / Schedule	Budget	Issues						
457	Replacement Door Programme 2019 / 20 (Springfield Estate) Housing					●	L	Economic Growth	Economic Growth	Pauline Mitchell	Matthew Plews	H6240	£250,000	£250,000	£250,000	£250,000	£250,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0					Works started on site 05/06/19 and is planned to be completed 31/12/19	Works still planned to be completed on budget		Main contractor Sovereign		£500,000		
458	Windows Replacement Programme Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6241	£500,000	£500,000	£500,000	£500,000	£500,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0					Works started on site 01/06/19 and is planned to be completed 30/11/19	Works still planned to be completed on budget	Programme put on hold for 3 weeks to allow the contractor to catch up on snagging works.	Main contractor Anglian		£500,000		
459	Roof Replacement Programme Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6235	£700,000	£700,000	£700,000	£700,000	£700,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0					Works started on site 5/5/19, works planned to be completed on 31/03/2020	Works still planned to be completed on budget	Programme has been split into 2 phases to allow the second phase in Sadberge to be carried out in March to allow the whole village to be completed in one stage.	Main contractor Engie		£500,000		
460	External Wall Repair Programme Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Matthew Plews	H6237	£300,000	£300,000	£300,000	£300,000	£300,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0					Works started on site 5/5/19, works planned to be completed on 31/03/2020	Works still planned to be completed on budget	Programme has been split into 2 phases to allow the second phase in Sadberge to be carried out in March to allow the whole village to be completed in one stage.	Main contractor Engie		£300,000		
461	Allington Way - Phase 3					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Pauline Mitchell	Richard Storey	H6743	£8,623,253	£8,623,253	£8,623,253	£8,638,250	£8,624,580	-0.2%	-£13,670	26-Feb-21	16-Jul-21	16-Jul-21	0	Yes	Yes	Mike Brown	Enabling works commencing 9/12/2019. Main works Start on Site scheduled for Jan 2020.	On budget	Homes England funding application decision currently in abeyance during Purdah	Main works	In spirit of JCT	Building Services			
462	Skinnersgate Re-development Housing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Mark Ladyman	Mike Brown	R0156	tbc	tbc	tbc			#DIV/0!	0																
622	Central Park Junction and Spine Road					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Brian Robson	R0114	£50,000.00	£2,515,660	£2,515,660	£2,515,660	£2,515,660	0	0	31-Mar-16	31-May-16	31-May-16	0	YES	YES	Todd Milburn	All works complete. CP5 to complete			DBC	Agreed Contract Rates	Internal Building Services			
623	Parkgate Footbridge D&B					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Dave Winstanley	Brian Robson	TP633	£57,000.00	£950,000.00		£1,075,000	£1,075,000	0	0	01-Feb-18	15-Mar-19	15-Mar-19	0	YES	YES	Todd Milburn	Project CP3 signed. Tender process complete and tender awarded June 2017 £551k (now amended to two-stage £61k design, £552k construction including variation). Commenced on site 28/08/2018, completion date extended to March 2019 due to variation to works. Project now at CP4 stage. Works will include 12 months retention period after completion date.	CP2 Budget now £1.075M Comprising £945k LGF (now approved) £130k LTP Funding	Design phase complete with implications over structure cost. Agreed increase resulted in revised Total of the Prices of £613,613. Large Compensation Event introduced (value £153k) for landscaping works - Programme impacted by 3w. Unforeseen drainage problems and carriageway construction require improvements using contingencies under CE.	CDM PD: Todd Milburn Main Contract: Lumsden & Carroll (Esh).	NEC Option A D&B with Activity Schedule	Contract Awarded to Esh Construction	£613,613, incorporates revision to construction phase. Excludes Compensation on Events.		
626	Feethams Crossing					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP802/TO605	£255,000	£255,000		£266,167	£255,000	0	0	31-Mar-19	31-Mar-20		YES	YES	YES	Noel Walecki	Works in construction stage	CP1 Budget made up of s106 £126,167 (£115,000 + indexation) and LTP £140,000	None	DBC	Agreed Contract Rates				
627	Redmire Close Cycle Route					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP817	£75,000	£150,000		£150,000	£150,000	0	0	31-Mar-21	31-Mar-21	31-Mar-21	0	NO	YES	Noel Walecki	Design work underway								
628	Haughton Road/Tornado Way					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP722	£1,367,433	£1,539,433		£1,539,433	£1,539,433	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	NO	YES	Noel Walecki	On site	Budget comprises £1,367,433 NPIF + £172,000 LTP match funding							
631	Rotary Way cycleway					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP801	£320,000	£320,000		£320,000	£320,000	0	0	31-Mar-19	31-Mar-20	31-Mar-20	0			Noel Walecki	Design work underway	Budget comprises £218,000 Local Growth Fund + £100,000 LTP match funding							
634	Yarm Road/Lingfield Way junction					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Noel Walecki	TP721	£1,043,000	£1,043,000		£1,043,000	£1,043,000	0	0	31-Mar-20	31-Mar-20	31-Mar-20	0	Yes	Yes	Noel Walecki	On site	Budget comprises £1,003,000 NPIF grant + £40,000							
636	S & D Trackbed					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Sue Dobson	Alex Kay	TBC	£175,590	£175,590		£175,590	£175,590	0	0	31-Mar-20		31-Mar-20	0			Noel Walecki	Planning approval was received on 20th August 2019. NEPO advertisement was complete on 26th July 19 with Brambledown Landscape Services Ltd being the winning tenderer. Intention to award was issued with a clause stating work would only commence if the funding bid was successful. The funding bid was submitted via the Transport Officer on Thursday 22nd August 2019. Response due by mid November 2019.	The funding for this project has been submitted via a bid on 22nd August 19. Response due by mid November 2019.	If the bid isn't successful this will reduce the works	Ecology, Tree Survey & Heritage Impact Assessment	Quote				
641	Allington Way Cycle Route					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP901	£273,000	£273,000		£273,000	£273,000	0	0	31-Mar-20		31-Mar-20	0			Noel Walecki	On site	Funding is £23,5000.00 LGF & £38,000.00 LTP							
642	Abbots Yard Car Park					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP719	£83,000	£83,000		£83,000	£83,000	0	0	31-Mar-21		31-Mar-21	0			Noel Walecki	To be programmed in next financial year								

Project Ref Number	Project Title	Stage				Status Symbol s = Triangle I = Circle H = Star	Project Status	Client Department	Delivery Department	Internal Project Sponsor	Internal Project Manager	Cost Centre	Original Project Budget (CP1)	Initial Approved Budget	Increase to Initial Approved Budget	Current Approved Project Budget	Project Expected Out Turn Cost	Variance (%)	Variance (Value)	Original Planned Project Completion Date (20xx)	Revised Approved Project Completion Date	Anticipated Project Completion Date / Actual Completion Date	Schedule Variation (days)	Risk Log Used	CDM Notifiable Project	Principal Designer	Progress Report			Contracts In Place (Please provide information on the contracts that are in place as part of the Project)	Contract Type / Form	Contract With	Contract Value
		Progress / Plan / Schedule	Budget	Issues																													
643	Victoria Road Access to Station					●	L	Economic Growth & Neighbourhood Services	Economic Growth	Andy Casey	Sue Dobson	TP818	£625,000	£625,000		£625,000	£625,000	0	0	31-Mar-20		31-Mar-20	0			Noel Walecki	Consultation complete in detailed design stage	Funding is £325,000 LGF + £3000,000 LTP					
															£82,905,258	£82,769,989																	

2019/20 Capital Resources Summary

Row Ref.		Approved Commitments £M	Virement of Resources £M	Variance £M	Total £M
1	Capital Commitments				
2	Brought forward from 2018/19	60.459			
3	Unused funds returned to corporate resources	(1.661)			
4	2019/20 Capital Programme (released by Cabinet)	51.175			109.973
5	Projected (Under)/Over Spend				
6	Total Commitments	109.973	0.000	0.000	109.973
	To Be Funded By:				
	External and Departmental Resources				
7	External Funding and Departmental Supported Borrowing	5.500	-	-	5.500
8	Departmental Unsupported Borrowing	0.000	-	-	0.000
9	Capital Grants	33.365	-	-	33.365
10	Capital Contributions	1.056	-	-	1.056
11	Revenue Contributions	15.051	-	-	15.051
12	Capital Receipts - HRA	0.200	-	-	0.200
	Total	55.172	0.000	0.000	55.172
	Corporate Resources				
13	Capital Receipts (General Fund)/ Prudential Borrowing	54.801	-	-	54.801
	Total	54.801	0.000	0.000	54.801
14	Total Resources	109.973	0.000	0.000	109.973

Corporate Resources Analysis

	£M
14 Required Resources to fund 2018/19 expenditure (see above)	54.801
15 Other approved Capital Expenditure not included above see (1) below	4.469
16 Total Planned Use of Corporate Resources	59.270
Less:	
17 Total Projected Capital Receipts (as per Appendix 4)	(5.335)
18 Corporate Resources required to fund capital programme	53.935

(1) - Schemes included in MTFP, not included above: -

	<u>£M</u>
Lump Sum PSD Payment pension fund	2.295
Capitalisation utilisation as per MTFP	0.599
Economic Growth Investment Fund not yet allocated	1.170
Slippage from previous years	0.405
Total	4.469

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Capital Receipts Utilisation - latest projection

	2019/20	2020/21	2021/22	2022/23
	£m	£m	£m	£m
Projected Opening Balance as at 1 April	3.214	(0.401)	1.540	10.267
Projected Capital Receipts	2.121	4.354	9.127	5.775
Total projected Capital Receipts	5.335	3.953	10.667	16.042
<u>Less (as per approved capital programme)</u>				
Capitalisation utilisation as per MTFP	(0.599)	(0.500)	0.000	0.000
Council funded schemes	(1.400)	(1.400)	(0.400)	(0.400)
Economic Growth Investment Fund	(1.730)	(0.513)	0.000	0.000
Slippage from previous years	(2.007)			
Projected available Cap Receipts as at 31 March	(0.401)	1.540	10.267	15.642

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**CABINET
4 FEBRUARY 2020**

REVENUE BUDGET MONITORING 2019-20 – QUARTER 3

**Responsible Cabinet Member - Councillor Charles Johnson
Resources Portfolio**

Responsible Director - Paul Wildsmith, Managing Director

SUMMARY REPORT

Purpose of the Report

1. To provide an up-to-date forecast of the 2019-20 revenue budget outturn as part of the Council's continuous financial management process.

Summary

2. The latest projection shows an overall improvement against the Medium Term Financial Plan (MTFP) of £0.545m, an increase of £0.670m from the position reported at Quarter 2. This positive change is primarily due to improvements in Adult services of £0.745m, as there has been increased contributions from Health towards joint care packages provided. We have also received additional income from the Council's Joint Venture Investment Returns of £0.105m. Conversely there has been a further decline in the Children and Education Services budgets of £0.170m. This is mainly due to increased staffing required to meet the needs of additional children coming into Local Authority care, along with the subsequent school transport requirement.
3. Further details of these over and underspends can be found in this report.

Recommendation

4. It is recommended that :-
 - (a) The forecast revenue outturn for 2019-20 be noted.
 - (b) The proposed carry forward of resources referred to in paragraphs 16 and 17 be noted and approved.
 - (c) Further regular reports be made to monitor progress and take prompt action if necessary.

Reasons

5. The recommendations are supported by the following reasons :-
-

- (a) To continue effective management of resources.
- (b) To continue to deliver services to agreed levels.

Paul Wildsmith
Managing Director

Background Papers

No Background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	There are no specific crime and disorder implications in this report.
Health and Well Being	There are no issues relating to health and wellbeing which this report needs to address.
Carbon Impact and Climate Change	There are no specific carbon impact issues in this report.
Diversity	The report does not contain any proposals that impact on diversity issues.
Wards Affected	All wards are affected.
Groups Affected	No specific groups are particularly affected.
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	The report does not require a key decision.
Urgent Decision	The report does not require an urgent decision.
One Darlington: Perfectly Placed	The subject matter of the report, the Councils financial standing and financial management, is critical to delivery of the SCS, but this report does not contain new proposals.
Efficiency	The report contains updated information regarding efficiency savings contained in the MTFP.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

MAIN REPORT

Information and Analysis

6. To enable timely information to be presented and in accordance with the report publication requirements, this report has been completed before the end of the third quarter. As the Council operates frequent, regular and predictive budget management processes, including quarterly reports to Cabinet, changes in projected outturn which are inevitable in a large and complex organisation, will be reported to future meetings.
7. The information in this report has been taken from the financial records for April to November and managers' projections for the remainder of the year, using their knowledge of events affecting the services they manage.
8. Overall the projected General Fund reserves position at 31 March 2020 is £17.267m, a £0.545m improvement on the budget position and a £0.670m increase on the planned balances shown at Quarter 2.

Departmental Resources

9. Departmental Resource projections are summarised in **Appendix 2** and detailed in **Appendices 2(a) to 2(d)**.
10. **Children's Services** is forecasting a year end pressure of £2.141m an increase of £0.091m on quarter 2, which as previously reported is in relation to the increase in the numbers of children needing Local Authority support, with the projected overspend mainly within child placement costs (£1.049m) and social work assessment and leaving care teams (£1.061m).
 - (a) The main change since quarter 2 is a projected growth in spend in the Looked After Through Care Team, as staffing levels rise to meet the increased caseloads. Furthermore, there are additional costs in supporting more care leavers as they move into independent living. The caseload for this team has increased due to the change in legislation within the Children & Social Work Act 2017, which requires the Council to support care leavers up to the age of 25. This has resulted in an increase of 63% in former relevant care leavers (those aged 18 to 25), since the legislation was introduced. There is also some very positive news in the fact that we now have eight care leavers at University which is great, although there is a corresponding increase in expenditure on accommodation and living allowances.
 - (b) Pressures regarding children requiring Children's Services support have been included within the 2020/21 MTFP. However work is continuing with the Strengthening Families programme to help transform social care practice with the aim of achieving better outcomes for children as well as reducing the number of children needing to come into the care of the Council.
11. The **Education Service** is projected to be overspent at the year-end by £0.220m, an increase of £0.074m on that reported at quarter 2. As previously reported this pressure relates to a projected overspend in School Transport (£0.332m), due to the increased number of children being placed out of borough with the subsequent

transport requirements. This is slightly offset by savings across the division from staff turnover and supplies and services.

- (a) The increase within the transport budget overspend since quarter 2 is due to a number of new school placements made in September at the start of the 2019/20 academic year. Additional transport costs are also projected for Darlington based pupils as new transport arrangements and additional passenger transport assistants have been put in place to meet children's needs.
- (b) New Special Educational Needs (SEN) and SEN transport strategies were agreed by the Council in the spring of 2019, which will bring additional specialist school placements into Darlington from the 2020/21 academic year which will reduce the need to transport as many children out of Darlington in future years and subsequently reduce the expenditure.

12. **Adult Social Care & Health** is forecasting an under spend, after carry forwards of £1.648m an improvement of £0.745m on the position at quarter 2.

- (a) Following on from the positive position and direction in quarters one and two there continues to be savings in Adult Services. This is mainly due to increased funding from Health towards Continuing Health Care (CHC) packages of care, which fall under Health Services responsibility along with delays in anticipated hospital discharge into social services in Mental Health provision. Furthermore, there has been a recovery of unused monies from direct payment accounts of £0.187m and a reduction in transport costs of £0.080m.

13. The **Economic Growth Services Group** is projecting an overspend of £0.051m, an improvement of £0.031m from that reported at quarter 2.

- (a) Planning, Economic Initiatives & Asset Management is after carry forward expected to breakeven, however, there is an anticipated pressure of £0.207m in Development Management, of which £0.189m is due to a reduced level of planning fees. This is an increase of £0.052m from quarter 2. A number of applications are deferred pending resolution of the Local Plan. This pressure is currently being managed within the division through savings generated from vacant posts and supplies.
- (b) Capital Projects, Transport & Highways Planning after carry forwards has a net underspend of £0.105m, an improvement of £0.049m from quarter 2 mainly due to an underspend from staff vacancies within the team.
- (c) Community Services overall is expected to overspend by £0.169m by the end of the year, a decline of £0.073m from that reported at quarter 2.
 - (i) Essential drainage works at the Crematorium will see the previously reported underspend of £0.029m reduce to nil by the end of the year.
 - (ii) Dolphin Centre is currently overspent by £0.077m after carry forward, an increase of £0.029m from quarter 2. It should be noted that the majority of the 2019/20 overspend is due to one-off costs such as the impact of

auto enrolment of officers into the pension scheme and VAT corrections and are not expected to have an impact in the next financial year.

- (iii) Indoor Bowling Centre is now expected to be overspent by £0.011m, an increase from quarter 2 of £0.016m following the recent receipt of an invoice for additional service charges from 2018/19 for the facilities at North Road.
 - (iv) Libraries pressure has improved slightly from the reported position at quarter 2 by £0.003m and is now expected to be £0.097m.
 - (v) School Meals reported position has reduced from an underspend of £0.021m to £0.004m since quarter 2 following the withdrawal of a school from the service.
 - (vi) Improvements in Building Cleaning and Emergency Planning have helped to offset some the above pressures.
- (d) Community Safety's reported pressure of £0.048m at quarter 2 has not changed at quarter 3. However within the service area Parking Enforcement has seen an increase of £0.020m in its reported overspend but this has been offset by savings in staffing due to recent vacancies across the service.
- (e) Building Services is on target to breakeven. Resources carried forward from 2018/19 to support the upgrade of ICT software has not been required as the costs have been managed in year and as a result £0.050m has been released.
14. The **Resources Group** is forecasting, after carry forwards, an underspend of £0.129m, a decrease in underspend of £0.039m from quarter 2.
- (a) As previously reported there continues to be pressure in legal fees arising in line with the increased numbers of children coming into the care of the Local Authority, with a projected pressure of £0.294m, an increase of £0.144m. This added pressure has been offset by savings in supplies and services budgets and staff turnover within Democratic Services, Human Resources, Systems, Financial Assessments and reduced borrowing costs for Darlington's contribution towards the capital costs of the shared ICT suite.
15. The School balances and allocations are shown in **Appendix 2(e)**. Information on projected closing school balances is not yet available but will be included in future reports to Cabinet.

Carry Forward Requests

16. Adults are requesting approval to carry forward £0.987m for the implementation of the restructure of the First Point of Contact and Reablement Team restructure which has been delayed and won't be fully implemented until 2020/21. This is in addition to the £1.213m previously approved.
17. Economic Growth are requesting approval to carry forward the £0.106M underspend within Economic Growth to support the delivery of current and future developments as well as meeting the goals of the economic growth agenda. This would include helping to support marketing campaigns to encourage investment

within the Borough. This has linkages with the Towns Fund and Future High Street Fund.

Council Wide and Corporately Managed Resources

18. Joint Venture Investment Returns are forecast to be £0.105m better than quarter 2 due to an additional dividend on Eastbourne JV of £0.145m.

Housing Revenue Account

19. HRA projections are shown in **Appendix 3**. There is currently a predicted underspend of £0.575m with little change from the quarter 2 position. As previously reported the underspend is primarily due to increases in income from a reduction in void properties and a number of properties moving over to affordable rents. This has also had a positive effect on the income received for service and facilities charges. Furthermore we were anticipating a change to the furnished tenancies scheme which is scheduled to end, however a transition period is required and therefore service charge income is higher than initially predicted.

Collection Fund

20. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non Domestic Rates (NDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire & Rescue precept authorities and Central Government.
21. At this stage in the year, the Council Tax Collection Fund is reporting an in-year deficit of £0.310m to add to a brought forward deficit of £0.170m, of which Darlington's total share is £0.400m which will need to be met from general reserves and is identified in next years MTFP. The in-year deficit mainly consists of an increase in discounts and exemptions of £0.460m offset by a reduction in council tax support of £0.170m.
22. The NDR Collection Fund is reporting an in-year deficit of £1m to add to a brought forward deficit of £0.575m, of which Darlington's total share is £0.772m. The in-year deficit mainly consists of a decrease in gross rates income of £0.227m and an increase in discounts, reliefs and exemptions of £0.785m. Some reliefs receive grant income and it is expected that the carry forward deficit will be funded by the receipt of business rates section 31 grant income during 2019/20.

Conclusion

23. The Council's projected revenue reserves at the end of 2019-20 are £17.267m, £0.545m better than budget and £0.670m higher than the quarter 2's reported position.
24. Of the £17.267m projected reserves, we have a risk reserve balance of £4.350m and a commitment to use £11.212m to support the 2019–2023 MTFP, leaving £1.705m one off funding to further support the general fund moving forward.

25. This projected position will be used to inform the 2020/21 – 2023/24 MTFP.

Outcome of Consultation

26. No external consultation has been carried out in preparing this report.

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REVENUE BUDGET MANAGEMENT 2019/20**Projected General Fund Reserve at 31st March 2020**

	2019-23 MTFP (Feb 2019) £000
Medium Term Financial Plan (MTFP) :-	
MTFP Planned Opening Balance 01/04/2019	18,179
Approved net contribution from balances	(1,457)
Planned Closing Balance 31/03/2020	16,722
Increase in opening balance from 2018-19 results	168
Projected corporate underspends / (overspends) :-	
Adult Social Care & Health based savings	511
Council Wide	270
Financing Costs	126
Joint Venture - Investment Return	(68)
Release of Demand and Complexity Risk Contingency	188
Projected General Fund Reserve (excluding Departmental) at 31st March 2020	17,917
Planned Balance at 31st March 2020 Improvement	<u><u>16,722</u></u> <u><u>1,195</u></u>

Departmental projected year-end balances

	Improvement / (decline) compared with 2019-23 MTFP £000
Children & Adults Services	(728)
Economic Growth & Neighbourhood Services Resources	(51) 129
TOTAL	<u><u>(650)</u></u>

Summary Comparison with :-

	2019-23 MTFP £000
Corporate Resources - increase in opening balance from 18/19 results	168
Corporate Resources - additional in-year Improvement/(Decline)	516
Quarter 1 budget claw back	511
Departmental - Improvement / (Decline)	(650)
Improvement / (Decline) compared with MTFP	<u><u>545</u></u>
Projected General Fund Reserve at 31st March 2020	<u><u>17,267</u></u>

GENERAL FUND REVENUE BUDGET MANAGEMENT 2019/20

	Budget			Expenditure	Variance
	Original 2019/20	Approved Adjustments	Amended Approved Budget	Projected Outturn	
	£000	£000	£000	£000	
Departmental Resources					
Children & Adults Services	55,607	1,547	57,154	57,882	728
Economic Growth & Neighbourhood Services	20,173	1,105	21,278	21,329	51
Resources	10,062	178	10,240	10,111	(129)
Total Departmental Resources	85,842	2,830	88,672	89,322	650
Corporate Resources					
Council Wide	492	(110)	382	112	(270)
Financing Costs	510	0	510	384	(126)
Joint Venture - Investment Return	(1,212)	0	(1,212)	(1,144)	68
Contingencies Budget					
Pensions	(2,453)	0	(2,453)	(2,453)	0
Apprentice Levy	197	0	197	197	0
Risk Contingencies	784	(621)	163	163	0
Futures Fund	0	2,207	2,207	2,207	0
Mid-Year Savings					
Adult Social Care & Health based savings	0	511	511	0	(511)
Total Corporate Resources	(1,682)	1,987	305	(534)	(839)
Net Expenditure	84,160	4,817	88,977	88,788	(189)
Contributions To / (From) Reserves					
Planned Contribution from General Fund Reserves (MTFP)	(1,357)	361	(996)	(1,184)	(188)
Departmental Brought Forwards from 2018/19	0	(2,841)	(2,841)	(2,841)	0
Futures Fund Brought Forward from 2018/19	0	(2,337)	(2,337)	(2,337)	0
General Fund Total	82,803	0	82,803	82,426	(377)

Note: Appendix 1 shows an increase in reserves of £0.168M brought forward from 2018/19.

REVENUE BUDGET MANAGEMENT UPDATE 2019/20

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Council Wide</u>							
Salary Pay Award	232	0	232	0	0	0	(232)
Airport	27	0	27	3	17	20	(7)
Procurement Savings	(22)	0	(22)	(53)	0	(53)	(31)
Futures Fund	255	(110)	145	0	145	145	0
	492	(110)	382	(50)	162	112	(270)
In Year Over/(Under) Spend	492	(110)	382	(50)	162	112	(270)

REVENUE BUDGET MANAGEMENT UPDATE 2019/20

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Children & Adults Services</u>							
<u>Director of Adults & Children</u>	186	0	186	138	59	197	11
<u>Children & Adult Services</u>							
Transformation & Performance	517	51	568	414	119	533	(35)
Business Support	1,259	18	1,277	910	454	1,364	87
	1,776	69	1,845	1,324	573	1,897	52
<u>Children's Services</u>							
Children's Services Management & Other Services	522	1	523	363	191	554	31
Assessment Care Planning & LAC	2,923	15	2,938	2,515	1,484	3,999	1,061
First Response & Early Help	2,263	1	2,264	741	1,536	2,277	13
Youth Offending	260	8	268	38	215	253	(15)
Adoption & Placements	12,070	326	12,396	8,627	4,818	13,445	1,049
Quality Assurance & Practice Improvement	441	1	442	239	205	444	2
	18,479	352	18,831	12,523	8,449	20,972	2,141
<u>Development & Commissioning</u>							
Commissioning	2,140	93	2,233	1,010	1,082	2,092	(141)
Voluntary Sector	282	135	417	307	63	370	(47)
Workforce Development	204	56	260	(29)	289	260	0
	2,626	284	2,910	1,288	1,434	2,722	(188)
<u>Education</u>							
Education	954	(12)	942	(6,443)	7,282	839	(103)
Schools	0	0	0	246	(255)	(9)	(9)
Transport Unit	1,319	120	1,439	737	1,034	1,771	332
	2,273	108	2,381	(5,460)	8,061	2,601	220
<u>Public Health</u>							
Public Health	100	(1)	99	(320)	419	99	0
Healthy New Towns	0	59	59	53	0	53	(6)
	100	58	158	(267)	419	152	(6)
<u>Adult Social Care & Health</u>							
External Purchase of Care	24,251	545	24,796	6,122	14,659	20,781	(4,015)
Intake & Enablement	658	(22)	636	1,197	(579)	618	(18)
Older People Long Term Condition	1,200	187	1,387	801	586	1,387	0
Physical Disability Long Term Condition	4	0	4	19	(14)	5	1
Learning Disability Long Term Condition	1,625	22	1,647	960	689	1,649	2
Mental Health Long Term Condition	994	4	998	590	506	1,096	98
Disabled Children	454	6	460	305	241	546	86
Service Development & Integration	981	(66)	915	768	145	913	(2)
Total Adult Social Care & Health	30,167	676	30,843	10,762	16,233	26,995	(3,848)
In Year Over/(Under) Spend	55,607	1,547	57,154	20,308	35,228	55,536	(1,618)
<u>Carry Forward Requests</u>							
<u>Previously agreed (for information)</u>							
Development & Commissioning - Prevention Services							111
Performance post supporting Education							35
Prevention Services							1,213
							1,359
<u>Requiring approval</u>							
Prevention Services - 54700							987
							987
Revised In Year Over/(Under) Spend							728

REVENUE BUDGET MANAGEMENT UPDATE 2019/20

	Budget			Expenditure			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Economic Growth & Neighbourhood Services</u>							
Director of Economic Growth & Neighbourhood Services	170	0	170	114	56	170	0
<u>Planning, Economic Initiatives & Asset Management</u>							
AD Economic Initiative	132	1	133	78	41	119	(14)
Bidra	0	0	0	(13)	13	0	0
Building Control	145	0	145	58	87	145	0
Consolidated Budgets	146	19	165	2	163	165	0
Development Management	(78)	21	(57)	154	(4)	150	207
Economy	265	(18)	247	(162)	285	123	(124)
Environmental Health	298	(4)	294	85	150	235	(59)
Place Strategy	497	18	515	15	339	354	(161)
Property Management & Estates	(604)	25	(579)	(816)	237	(579)	0
	801	62	863	(599)	1,311	712	(151)
<u>Capital Projects, Transport & Highways Planning</u>							
AD Transport & Capital Projects	126	1	127	85	41	126	(1)
Building Design Services	37	4	41	(21)	62	41	0
Capital Projects	178	168	346	198	119	317	(29)
Car Parking R&M	558	(4)	554	509	45	554	0
Concessionary Fares	3,253	38	3,291	2,144	1,099	3,243	(48)
Flood & Water Act	84	0	84	(61)	145	84	0
Highways	2,450	131	2,581	1,947	634	2,581	0
Highways - DLO	(450)	8	(442)	787	(1,229)	(442)	0
Investment & Funding	2	476	478	49	9	58	(420)
Regeneration Projects	142	(140)	2	23	(21)	2	0
Sustainable Transport	193	2	195	(51)	246	195	0
	6,573	684	7,257	5,609	1,150	6,759	(498)
<u>Community Services</u>							
AD Community Services	126	1	127	86	42	128	1
Allotments	11	0	11	4	11	15	4
Building Cleaning - DLO	146	(18)	128	(69)	181	112	(16)
Cemeteries & Crematorium	(839)	10	(829)	(607)	(222)	(829)	0
Dolphin Centre	532	87	619	306	358	664	45
Eastbourne Complex	(49)	(2)	(51)	11	(21)	(10)	41
Emergency Planning	95	0	95	33	52	85	(10)
Head of Steam	242	9	251	176	75	251	0
Hippodrome	91	24	115	(570)	685	115	0
Indoor Bowling Centre	13	(2)	11	21	1	22	11
Libraries	699	(18)	681	471	307	778	97
Move More	0	0	0	(143)	143	0	0
Outdoor Events	376	13	389	235	154	389	0
School Meals - DLO	45	(8)	37	106	(73)	33	(4)
Strategic Arts	103	22	125	87	38	125	0
Street Scene	5,017	54	5,071	3,427	1,644	5,071	0
Transport Unit - Fleet Management	(18)	2	(16)	(687)	671	(16)	0
Waste Management	2,827	0	2,827	1,495	1,332	2,827	0
Winter Maintenance	422	(1)	421	439	(18)	421	0
	9,839	173	10,012	4,821	5,360	10,181	169

REVENUE BUDGET MANAGEMENT UPDATE 2019/20

	Budget			Expenditure			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Economic Growth & Neighbourhood Services</u>							
<u>Community Safety</u>							
CCTV	252	(34)	218	100	118	218	0
Community Safety	374	150	524	373	75	448	(76)
General Licensing	0	0	0	(9)	9	0	0
Parking	(2,366)	375	(1,991)	(1,401)	(590)	(1,991)	0
Parking Enforcement	370	(377)	(7)	(37)	176	139	146
Private Sector Housing	53	24	77	(7)	68	61	(16)
Stray Dogs	43	1	44	36	14	50	6
Taxi Licensing	0	0	0	(70)	70	0	0
Trading Standards	231	(5)	226	122	92	214	(12)
	(1,043)	134	(909)	(893)	32	(861)	48
<u>Building Services</u>							
Construction - DLO	(397)	(17)	(414)	(3,132)	2,718	(414)	0
Maintenance - DLO	(372)	(37)	(409)	1,338	(1,747)	(409)	0
Other - DLO	0	50	50	(145)	145	0	(50)
Corporate Landlord	3,019	51	3,070	1,910	1,160	3,070	0
	2,250	47	2,297	(29)	2,276	2,247	(50)
<u>General Support Services</u>							
Works Property & Other	107	0	107	108	(1)	107	0
<u>Joint Levies & Boards</u>							
Environment Agency Levy	109	(1)	108	105	0	105	(3)
Outside Contributions	53	0	53	0	1	1	(52)
	162	(1)	161	105	1	106	(55)
<u>Housing</u>							
Local Taxation	464	4	468	562	(131)	431	(37)
Rent Rebates / Rent Allowances / Council Tax	(132)	0	(132)	11,512	(11,644)	(132)	0
Housing Benefits Administration	202	1	203	288	(114)	174	(29)
Customer Services	281	(1)	280	395	(74)	321	41
Homelessness	310	2	312	(58)	355	297	(15)
Service, Strategy & Regulation and General Services	189	0	189	(1,006)	1,195	189	0
	1,314	6	1,320	11,693	(10,413)	1,280	(40)
In Year Over/(Under) Spend	20,173	1,105	21,278	20,929	(228)	20,701	(577)
<u>Carry Forward Requests</u>							
<u>Previously agreed (for information)</u>							
Economy - Business Engagement (incl. sector proposition, business week & ingenious Darlington, etc.)							46
Strategy - Balance of resources ear marked for Local Plan							51
Investment and funding - Economic Growth - Long Term Resilience & Longevity							393
Dolphin Centre - Slippage on refurbishment of softplay							32
							522
<u>Requiring approval</u>							
Economic Growth - Support economic growth objectives							106
							106
Revised In Year Over/(Under) Spend							51

REVENUE BUDGET MANAGEMENT UPDATE 2019/20

	<i>Budget</i>			<i>Expenditure</i>			(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000	Expenditure to November £000	Projected Spend £000	Total Projection £000	
<u>Resources</u>							
Managing Director	196	0	196	158	36	194	(2)
Darlington Partnership	18	0	18	(52)	70	18	0
<u>AD Resources</u>							
Finance & Governance	1,337	72	1,409	(371)	1,502	1,131	(278)
Financial Assessments & Protection	232	1	233	138	73	211	(22)
Communications & Engagement	851	70	921	569	272	841	(80)
Systems	751	(10)	741	481	243	724	(17)
Xentrall (D&S Partnership)	1,621	0	1,621	478	1,108	1,586	(35)
Human Resources	585	1	586	492	72	564	(22)
Health & Safety	133	1	134	107	31	138	4
	5,510	135	5,645	1,894	3,301	5,195	(450)
<u>AD Law & Governance</u>							
Complaints & FOI	183	8	191	134	58	192	1
Democratic Services	1,319	26	1,345	756	515	1,271	(74)
Registrars	(12)	1	(11)	(121)	99	(22)	(11)
Administration	703	3	706	467	183	650	(56)
Legal & Procurement	1,172	5	1,177	1,119	442	1,561	384
Coroners	200	0	200	9	191	200	0
	3,565	43	3,608	2,364	1,488	3,852	244
<u>AD ICT</u>	773	0	773	241	527	768	(5)
In Year Over/(Under) Spend	10,062	178	10,240	4,605	5,422	10,027	(213)
<u>Carry Forward Requests</u>							
<u>Previously agreed (for information)</u>							
Strategy & Performance - Equality & Diversity Training							84
							84
Revised In Year Over/(Under) Spend							(129)

BUDGET MANAGEMENT 2019/20

SCHOOLS PROJECTED BALANCES 2019/20					
School Name	Opening Balance at 1st April 2019	Formula Budget Allocation	Total Available	Projected Closing Balance at 31st March 2020	Projected Closing Balance as proportion of Formula Budget Allocation
	£000	£000	£000	£000	%
<u>Primary</u>					
Federation of Darlington Nursery Schools	12	799	811	9	1%
Red Hall Primary	234	1,100	1,334	234	21%
Whinfield Primary	211	2,059	2,270	249	12%
Harrowgate Hill Primary	393	2,249	2,642	181	8%
Primary Total	850	6,207	7,057	673	

HOUSING REVENUE ACCOUNT 2019/20

	Budget			Total Projection £000	(Under)/ Over Spend £000
	Original Budget £000	Approved Adjustments £000	Amended Approved Budget £000		
<u>Housing Revenue Account</u>					
<u>Income</u>					
Rents Of Dwellings (Gross)	(19,683)	0	(19,683)	(19,896)	(213)
Sundry Rents (Including Garages & Shops)	(469)	0	(469)	(473)	(4)
Charges For Services & Facilities	(2,906)	0	(2,906)	(3,266)	(360)
Contribution towards expenditure	(260)	0	(260)	(295)	(35)
Interest Receivable	(14)	0	(14)	(14)	0
Total Income	(23,332)	0	(23,332)	(23,944)	(612)
<u>Expenditure</u>					
Management	5,724	0	5,724	5,761	37
Maintenance	3,995	0	3,995	3,995	0
Capital Financing Costs	4,078	0	4,078	4,078	0
Revenue Contribution to Capital Outlay	10,634	0	10,634	10,634	0
Rent Rebate Subsidy Limitation	0	0	0	0	0
Increase in Bad Debt Provision	350	0	350	350	0
In year contribution to/(from) balances	(1,449)	0	(1,449)	(874)	575
Total Expenditure	23,332	0	23,332	23,944	612
(Surplus)/Deficit	0	0	0	0	0

HRA Balances	£000
Opening balance 01/04/2019	9,114
Carry Forward from 2018-19	7,661
Contribution to/(from) balances	(874)
Closing balance	15,901

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